

GAZETTE DATE : 30/11/2023
LAST DATE : 03/01/2024

CATEGORY NO . 502/2023

Applications are invited online only by One Time Registration from qualified woman candidates for the post mentioned below. Candidates shall apply only through the online facility provided in the website of Kerala Public Service Commission viz. www.keralapsc.gov.in. Candidates who have already registered can apply through their profile.

1. **Department** : **Excise**
2. **Name of post** : **Women Civil Excise Officer (Trainee)**

Note:-

Male candidates and Differently Abled candidates are not eligible to apply for this Post.

3. **Scale of pay** : **₹ 27,900 – 63,700/-**
4. **Number of vacancies** : **District wise**

Thiruvananthapuram

Kollam

Pathanamthitta

Alappuzha

Kottayam

Idukki

Ernakulam

Thrissur

Palakkad

Malappuram

Kozhikode

Wayanad

Kannur

Kasargod

Anticipated
Vacancies

Note:

- (i) *The name, age and educational qualification for this post is notified as per G.O (P) No.113/08/TD(SRO No.587/2008 dated 04.06.2008, G.O (P) No.264/10/TD(SRO No.1025/10)dated 10.11.2010, G.O (P) No.178/2015/TD (SRO No.669/2015) dated 03.10.2015 and G.O (Rt)No.766/2018/TD dated 21.10.2018.*
- (ii) *Candidates are prohibited from applying to more than one district in response to this Notification.*
- (iii) *Separate Ranked List will be prepared for each district in pursuance of this notification. The Ranked List thus prepared and published by the Commission shall cease to be in force after one year from the date of finalization of the Ranked List (as per notification A V (2) 2376/14/GW dated 04.04.2016. Extra Ordinary Gazette dated 15.04.2016). Candidates will be advised from the said Ranked List against the vacancies that may be reported to the Commission in writing during the period of currency of the list.*
- (iv) *The selection in pursuance of this notification will be made on a revenue district basis, subject to the special conditions laid down in G.O (Ms) No. 154/71/PD dated 27.05.1971. A candidate advised for appointment in one Revenue District from the Ranked List prepared is not eligible for transfer to another district unless she completes 5 years continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five years, it will be subject to the rules in G.O(MS) No.4/61/PD dated 02.01.1961. Candidates already in Government service holding this post in any one district are prohibited from applying again for this post, but they can apply to higher posts when notified.*
- (v) *NCC Cadets having `A' `B' & `C' Certificates will be given weightage marks at the rate of 2%, 3% and 5% respectively.*
- (vi) *Every person appointed as Women Civil Excise Officer shall be in probation for a period of two years on duty within a continuous period of three years.*
- (vii) *Women Civil Excise Officer shall not be appointed in the substantive post till the successful completion of basic training for a period of not less than six months, subject to the minimum of 180 working days as may be decided by the Commissioner of Excise. The period of training will be considered for probation and yearly increment of salary. Persons undergoing basic training shall be paid stipend as may be fixed by the Government from time to time. All the persons who did not undergo basic training will be placed under orders of training within a period of two years and those who did not successfully complete the basic training shall not be considered for future promotion.*

5. Method of appointment : Direct Recruitment (District wise)

6. Age : 19-31. Candidates born between 02/01/1992 and 01/01/2004 (both dates included) are eligible to apply for this post.

Note:

(i) Other Backward Communities and SC/ST candidates are eligible for age relaxations as per the conditions mentioned in para 2 (i) of the General Conditions of this notification

(ii) For conditions regarding age relaxation, please see Para-(2) of the General Conditions under Part II of this Gazette Notification. (Subject to the conditions that the maximum age limit shall in no case exceed 50 years).

7. Qualifications:

(1) Educational Qualification:

Must have passed Plus Two Examination or its equivalent.

Note:

- i) Rule 10(a)(ii) of Part II of KS & SSR is applicable.
- ii) Candidates who claim equivalent qualification shall produce the relevant Government Order to prove the claim at the time of One Time Verification or as required by the Commission.

(2) Physical Qualification:

The minimum height shall be 152 cms, and in the case of candidates belonging to SC/ST community, the minimum height shall be 150 cms.

(3) Endurance Test:

All candidates should successfully complete an endurance test of running 2.5 Kilometers race within 15 minutes.

(4) Physical Efficiency Test:

Must qualify in any five events out of eight events specified below of the National Physical Efficiency Test (One Star Standard Test)

Sl.No.	Events	One Star Standard
1	100 Meters Run	: 17 Seconds
2	High Jump	: 1.06 Meters
3	Long Jump	: 3.05 Meters
4	Putting the Shot (4 Kgs)	: 4.88 Meters
5	200 Meter runs	: 36 Seconds
6	Throwing the throw ball	: 14 Meters
7	Shuttle Race (4x25 meter)	: 26 Seconds
8	Skipping (One Minute)	: 80 times

Note :-

The physical measurement of candidates will be taken at the time of Physical Efficiency Test or Endurance Test and those who do not possess the prescribed physical measurement will not be admitted for the Physical Efficiency Test/Endurance Test. If accidents or injuries happen to a candidate while participating in the Physical Efficiency Test or Endurance Test, she will not be given further chance to participate in the test.

(5) Physique and Eye sight:

(i) Must be certified by a Medical Officer not below the rank of an Assistant Surgeon/Junior consultant as to her physical fitness and capacity for active outdoor work. The Medical Certificate has to be produced as and when called for.

(ii) Must be certified to possess the visual standards specified below without glasses

<u>Vision</u>	<u>Right Eye</u>	<u>Left Eye</u>
(a) Distant Vision	6/6 Snellen	6/6 Snellen
(b) Near Vision	0.5 Snellen	0.5 Snellen

Note:

- (i) *Each eye must have full field of vision, Colour blindness, squint or any other morbid condition of the eyes or lids of either eye will be deemed to be a disqualification.*

- (ii) *Must be free from apparent physical defects like knock knee, flat foot, varicose vein, bow legs, deformed hands and limbs, irregular and protruding teeth, defective speech and hearing.*

- (iii) *Medical Certificate from a Medical Officer not below the rank of an Assistant Surgeon/Junior Consultant should be produced at the time of Physical Efficiency Test/Endurance Test and should be uploaded in their Profile at the time of certificate verification. A format of Medical Certificate is given below.*

FORM OF MEDICAL CERTIFICATE

I have this day medically examined Smt. (Name and address) and found that she has no disease or infirmity, which would render her unsuitable for Government Service. She is free from physical defects like knock knee, flat foot, varicose vein, bow legs, deformed hands and limbs, irregular and protruding teeth, defective speech and hearing.

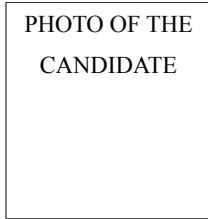
Her age according to her own statement is and by appearance is and her standards of vision is as follows.

Standards of Vision
(without glasses)

	<u>Right Eye</u>	<u>Left Eye</u>
(i) Distant VisionSnellen Snellen
(ii) Near VisionSnellen Snellen
(iii) Field of Vision	
(Specify whether field of vision is full or not. Entries such as Normal, Average, Good etc. are inappropriate here)		
(iv) Colour Blindness	
(v) Squint	
(vi) Any morbid condition of the eyes or lids of either eye	

She is Physically fit for the post of Women Civil Excise Officer in the Excise Department.

I certify to the best of my knowledge and belief that the applicant Smt.
.....(Name and Address) is the person herein above described and that the attached photograph has a reasonably correct likeness. (The signature of the Medical Officer shall be affixed on the photograph leaving the face clear.)



Place:

Signature

Date :

Name and Designation of the Medical Officer

(Office Seal)

Note: Details regarding standards of vision should be clearly stated in the Certificate as given above and vague statement such as Vision Normal/Average/Good will not be accepted. Specification for each eye should be stated separately. If the specifications are not as indicated above, the officer issuing the Certificate should certify whether the candidate has got better standards of vision or worse standards of vision as the case may be, otherwise the Certificate will not be accepted.

8. Mode of submitting Applications:

- (a) Candidates shall register as per ONE TIME REGISTRATION system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.' for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User-ID and Password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification Link for applying for a post. The Photograph uploaded in the profile of the candidate who have already registered should be taken after 31.12.2013. Candidates who are creating new profile from 01.01.2023 onwards must upload photograph which is taken within six months. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application. Applications submitted not in accordance with the conditions of the notification will be summarily rejected if non compliance with the notification is found in due course of processing. Original documents to prove qualification , experience , community, age etc., have to be produced as and when called for.
- (b) If Written Test/OMR Test/Online Test is conducted as a part of this selection , candidates possessing requisite qualification as per Para 7 above alone shall submit a Confirmation for writing the examination through their One Time Registration profiles. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The application of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it.
- (c) The Examination Schedule and the Syllabus will be notified separately.

- (d) Candidates who have AADHAAR card should add AADHAAR card as ID Proof in their profile.
9. Last date for submitting application : **03.01.2024** Wednesday upto 12 Midnight.
10. Address to which applications are to be submitted :- www.keralapsc.gov.in
- 11. Special Instruction to candidate :-**
- (A) In the case of difference in caste/community claimed in the application and that entered in SSLC Book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate/Community Certificate at the time of Certificate Verification.
- (B) Candidates are required to acquaint themselves with the instruction given in the notification as Part-II, General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and conditions laid down in the General Conditions are liable to be rejected.
- (C) Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc., and are liable to be qualified for being considered for a particular post for debarment from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written/practical test or the initiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any other disciplinary action against them if they have already been apponited, or any one or more of the above.

(For details including photo , ID card etc., refer the General Conditions given in Part II of the Gazette Notification)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION