



## हर काम देश के नाम

अहमदनगर छावनी परिषद,  
ओएमएक्स चौक, कैम्प,  
अहमदनगर – 414002



Ahmednagar Cantonment Board,  
AMX Chowk, Camp,  
Ahmednagar – 414002



ई - मेल./E-mail:- [acbreruitment2022@gmail.com](mailto:acbreruitment2022@gmail.com) वेब साईट/Web site :- <https://ahmednagar.cantt.gov.in>

No.ANR/Vacancy/2022-23,

Date: 29 / 11 / 2022

### **EMPLOYMENT NOTICE**

1. The Ahmednagar Cantonment Board invites offline applications in prescribed format from eligible candidates for direct recruitment to the below mentioned posts. Complete applications in all respects should reach the Office of the Cantonment Board, Ahmednagar, AMX Chowk, Camp, Ahmednagar- 414002 (Maharashtra).

**(Last Date for receipt of offline applications is 03-01-2023 till 06:15 pm)**

2. Candidates must clearly write on the top of the envelope **“APPLICATION FOR THE POST OF ..... in category ..... (UR, SC, ST, OBC, EWS)”** while sending the application form.

### **3. Description of Posts :-**

Sr. No.	Name of post	Pay scale as per MCS (RP) Rules, 2019	Category-wise break-up					Total No. of Post
			UR	SC	ST	OBC	EWS	
01	Residential Obstetrics & Gynecologist	S-20 : 56100-177500	1	0	0	0	0	1
02	Lady Medical Officer	S-20 : 56100-177500	1	0	0	0	0	1
03	Nurse (GNM)	S-13 : 35400-112400	1	0	0	0	0	1
04	Assistant Teacher	S-10 : 29200-92300	1	0	0	0	0	1
05	Junior Clerk	S-6 : 19900-63200	0	1	0	0	0	1
06	Mason	S-6 : 19900-63200	0	0	0	1	0	1
07	Plumber	S-6 : 19900-63200	1	0	0	0	0	1
08	Mali	S-5 : 18000-56900	2	0	0	1	0	3
09	Peon	S-1 : 15000-47600	1	0	0	0	0	1
10	Chowkidar	S-1 : 15000-47600	0	0	0	1	0	1
11	Ward Boy	S-1 : 15000-47600	1	0	0	0	0	1
12	Mazdoor	S-1 : 15000-47600	2	0	1	0	1	4
13	Safai-Karmachari	S-1 : 15000-47600	12	0	2	6	3	23

**(Number of vacancies / posts may vary as per administrative exigencies / approvals)**

**Note :**

**1. Post Reserved for Physically Disabled (PH):**

Three (03) posts out of Sr. No. 06 to 13 are reserved for Locomotor / Visually Impairment / Hearing Impairment as per The Rights of Person with Disabilities (RPWD) Act, 2016 (In case no suitable candidate is found in preferred category, other categories of disabled persons will be filled against reserved vacancies).

- 2.** EWS category criteria and applicability is as described in Department of Personnel and Training's Office Memorandum No.36039/1/2019-Estt (Res) dated 31st January, 2019.

**4. Eligibility :-**

- a. The candidate must be a citizen of India
- b. The candidate must fulfil the required Educational Qualification, age and other requirements as mentioned in this advertisement on or before the closing date of application i.e. 03-01-2023.

<b>Sr. No.</b>	<b>Name of the Post</b>	<b>Required Educational Qualification</b>
1	Residential Obstetrics & Gynecologist	i) MBBS with Diploma in Obstetrics and Gynecology from any recognized institute ii) Registration of Maharashtra Medical council / Central council of Indian Medicine
2	Lady Medical Officer	i) MBBS from any recognized institute. ii) Registration of Maharashtra Medical council / Central council of Indian Medicine
3	Nurse - GNM	Diploma in General Nursing & Midwifery Training recognized by Indian Nursing Council OR B.Sc. (Nursing) from recognized Institute (excluding P B B Sc (Nursing) of open University).
4	Assistant Teacher	i) Passed 12 <sup>th</sup> or equivalent with 50% marks and 02 years Diploma in Elementary Education in accordance with NCTE OR Passed 12 <sup>th</sup> or equivalent with 50% marks and 04 years course in Bachelor of Elementary Education in accordance with NCTE OR Passed 12 <sup>th</sup> or equivalent with 50% marks and Diploma in Education (Special Education) in accordance with Rehabilitation Council of India (RCI) OR Passed 12 <sup>th</sup> or equivalent with 45% marks and Diploma in Technical Education in accordance with NCTE OR Degree with 50% and Bachelor of Education in accordance with NCTE. ii) Should have Passed CTET (Central Teacher Eligibility Test) / TET (Teacher Eligibility Test) from recognized Govt. Institute.

		iii) MSCIT Certificate (has to be submitted within 06 month of joining). iv) Candidates with DEd (Special Education) OR BEd shall mandatorily undergo a six month Bridge Course in Elementary Education recognized by the NCTE within two years of appointment as primary teacher.
5	Jr. Clerk	i) Should possess a degree from a recognized institute / University. ii) Should possess the Govt. Commercial Certificate <b>OR</b> Computer Typing Certificate with a speed of not less than 40 words per minute in English or 30 words per minute in Marathi / Hindi issued by Govt. recognized institutes. iii) MSCIT Certificate (has to be submitted within 06 month of joining)
6	Mason	10 <sup>th</sup> Pass with ITI in Masonry Trade from Govt. recognized institute
7	Plumber	10 <sup>th</sup> Pass with ITI in Plumbing Trade from Govt. recognized institute
8	Mali	10 <sup>th</sup> Pass with One Year Certificate Course of Gardner (Mali) from Govt recognized Institute / University
9	Peon	10 <sup>th</sup> Pass
10	Chowkidar	10 <sup>th</sup> Pass
11	Wardboy	10 <sup>th</sup> Pass
12	Mazdoor	7 <sup>th</sup> Pass
13	Safai-Karmachari	7 <sup>th</sup> Pass

5. Detailed Advertisement, Format of the Application form and other information is available on website i.e. <https://ahmednagar.cantt.gov.in>
6. Candidates are requested to download the application form from the above mentioned website. The duly filled application form along with self-attested copies of documents mentioned in Sr. No.9 should be sent by Ordinary Post / Registered Post / Speed Post only on the below mentioned address:-

**Chief Executive Officer  
Office of the Ahmednagar Cantonment Board,  
AMX Chowk, Camp, Bhingar,  
Ahmednagar – 414 002 (Maharashtra)**

\*\* The application should reach in prescribed time limit. The Ahmednagar Cantonment Board is not responsible for postal delay. **(Any application received after time limit or through other channel viz. e-mail / by hand / courier will be rejected or not considered).**

## 7. Age Limit and its Relaxation:-

Age limit for the post of Residential Obstetrics & Gynecologist and Lady Medical Officer is 23-35 years and age limit for the post of Nurse, Assistant Teacher, Junior Clerk, Mason, Plumber, Mali, Peon, Chowkidar, Wardboy, Mazdoor and Safai-Karmachari is 21-30 years.

**Note :** The cut off date for determining the age limits shall be 03-01-2023.

Candidate should note that only the Date of Birth recorded in the Matriculation/Secondary School Examination Certificate or an equivalent certificate, will be accepted for determining the age eligibility and no subsequent request for its change will be considered or granted.

Age relaxation for various categories will be as under:-

<b>Category</b>	<b>Year of relaxation</b>
UR	No age relaxation
OBC	03 years (Only against reserve post of same category vacancy)
SC/ST	05 years (Only against reserve post of same category vacancy)
PH	10 Years
PH+OBC	13 Years
PH+SC/ST	15 Years
Ex-Servicemen (UR/General)	03 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application
Ex-Servicemen (OBC)	06 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application
Ex-Servicemen (SC/ST)	08 Years after deduction of the military service rendered from the actual as on the closing date for receipt of application
Departmental Candidates (General/UR) who have rendered at least 03 years of continuous service as on closing date for receipt of application.	Upto 40 Years
Departmental Candidates (OBC) who have rendered at least 03 years of continuous service as on closing date for receipt of application.	Upto 43 Years

Departmental Candidates (SC/ST) who have rendered at least 03 years of continuous service as on closing date for receipt of application	Upto 45 Years
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**Note :** The departmental candidates means the Ahmednagar Cantonment Board's Permanent Employees only.

**Reservation benefits:**

1. Reservation benefit will be available for category candidates in accordance with the instructions/orders/circulars issued from time to time by the Govt.
2. Candidates who wish to be considered against reserved vacancies and/or to seek age relaxation, must be in possession of relevant certificate issued to them by the competent/notified authority (in prescribed format) on or before the closing date of application; otherwise their claim for OBC/ Persons with Benchmark Disabilities (PwBD) /ex-servicemen shall be rejected.

**(Note: - This will be regulated as per Govt. Guidelines.)**

**8. Application Fee:-**

Application fee will be paid through Demand Draft in favour of **Chief Executive Officer, Ahmednagar Cantonment Board**, payable at Ahmednagar from Nationalized Bank Only. The application fee once paid shall not be refunded under any circumstances and will not be used for any future recruitment process.

Sr. No.	Category	Fee Rs.
1	General/UR	700/-
2	OBC	700/-
3	EWS	700/-
4	Ex- Service Men / Departmental Candidates (UR/OBC)	350/-
5	Female/SC/ST/PH/Transgender	350/-

**9.** Duly self-attested photocopies of the following documents / certificates to be attached sequentially with application form:-

- a. Marksheet / Certificates of the essential / required educational qualification criteria as mentioned at Sr. No.4
- b. Matriculation/Secondary School Examination Certificate or an equivalent certificate for date of birth proof
- c. Two self-addressed envelopes of size 5" x 11" duly affixed Rs.10/- postal stamp

- d. One colour Passport Size Photo pasted in given space on application form and two colour Passport Size Photos with name on backside stapled on front top of the application form
- e. Caste Certificate, if applicable
- f. If candidate applying for PH, copy of Disability / Medical Certificate issued by competent authority specifying percentage of disability.
- g. In the case of EWS - Income & Asset Certificate issued by competent authority as described in Department of Personnel and Training's Office Memorandum No.36039/1/2019-Estt (Res) dated 31st January, 2019
- h. In the case of Ex-serviceman:- Discharge certificate from service, copy of Pension PPO and copy of Ex-serviceman identity card.
- i. Demand Draft as per applicable in favour of **Chief Executive Officer, Ahmednagar Cantonment Board**, payable at Ahmednagar from Nationalized Bank Only.

**10. Admit Card / Summon Letter :-** Application will be scrutinized and admit card of only eligible candidates would be sent by post/E-mail/Website.

**11. Date, Time & Venue for conduct of Written Examination / Interview / Personality Test / Skill Test:-** Will be published on website.

**12. Mode of Selection:-**

**For Residential Obstetrics & Gynecologist and Lady Medical Officer Post:**

- a. The selection will be subject to the performance of candidate in Interview / Personality Test.

**For Nurse-GNM, Assistant Teacher and Jr. Clerk Post:**

- a. The selection and merit will be based on written test only (The written test will be of 100 marks of Objective Type Questions having duration of 90 minutes). Answers to the questions will have to be marked on OMR Answer sheet.
- b. The written test will be conducted in **English and Hindi** only.

**For Mason, Plumber, Mali, Peon, Chowkidar, Wardboy, Mazdoor and Safai-Karmachari Post:**

- a. The selection and merit will be based on written test only, provided that the candidate qualifies the skill test. (The written test will be of 100 marks of Objective Type Questions having duration of 90 minutes). Answer to the questions will have to be marked on OMR Answer sheet.
- b. Skill Test :- The candidates, who will qualify written test / shortlisted for the post of Mason, Plumber, Mali, Peon, Chowkidar, Wardboy, Mazdoor and Safai-Karmachari as per criteria set by appointing authority, will have to appear/undergo for the skill test mandatorily.

Skill test would include the demonstration of tasks which are actually the duties of the concerned post.

**Illustration:-**

<b>Sr. No</b>	<b>Name of the Post</b>	<b>Skill Test</b>
1.	Safai-Karmachari	Cleaning of public toilets (no manual scavenging), Clearing of bushes, Segregation of garbage, Cleaning of drainage etc.

The qualifying criteria/passing mark/qualifying marks in skill test will be set by appointing authority. Candidates who will obtain the qualifying/passing marks in the skill test will be considered for final ranking of selection as per marks obtained/secured by them in Written Examination.

The skill test will be of qualifying nature and mark secured in skill test will not be considered for final ranking/selection. The marks obtained in written test only will be considered for final ranking/selection.

Candidates should note that there will be penalty (negative marking) for wrong answers marked in the Objective Type Questions. There are four alternatives for the answer to every question. **For each question for which a wrong answer has been marked by the candidate, one-third (0.33) of the marks assigned to that question will be deducted as penalty.** If a candidate marks more than one answer for single question, it will be treated as a wrong answer even if one of the marked answer happen to be correct and there will be same penalty as above for that questions. If a question is left blank i.e. no answer is marked by the candidate, there will be no penalty for that question.

### 13. Syllabus for written examination:-

<b>Sr. No.</b>	<b>Name of the Post</b>	<b>Subject</b>
01	Nurse - GNM	General intelligence and reasoning
		General awareness
		Numerical aptitude
		English Comprehension
		General Nursing
02	Assistant Teacher	General intelligence and reasoning
		General awareness
		Numerical aptitude
		English Comprehension
		Computer Knowledge
03	Jr. Clerk	General intelligence and reasoning
		General awareness
		Numerical aptitude
		English Comprehension
		Computer Knowledge
04	Mason	Syllabus related to Mason Trade in (ITI)
		General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
05	Plumber	Syllabus related to Plumber Trade in (ITI)
		General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
06	Mali	Syllabus related to Mali training/Garden Diploma
		General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
07	Peon	General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
		English Comprehension



08	Chowkidar	General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
		English Comprehension
09	Wardboy	Syllabus related to sanitation and hygiene
		General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
		English Comprehension
10	Mazdoor	General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude
11	Safai-Karmachari	Syllabus related to sanitation and hygiene
		General Intelligence and Reasoning
		General Knowledge/ Awareness
		Numerical aptitude

**14. General Conditions/Instructions/Information:-**

- a. The service of the appointed candidate / person will be governed under Cantonment Board Employees Service Rules 2021, Cantonment Act 2006 and Central Civil Service (Pension) Rules 2021 as amended from time to time by the Central Government as are applicable to employees of Cantonment Board.
- b. Separate application is to be sent for each post.
- c. Qualification acquired by the candidates should be strictly in accordance with the prescribed qualifications and the candidates should not claim equivalent of their qualification with that of the prescribed qualification.
- d. No request for change of any entries or part, originally indicated in the application form shall be entertained.
- e. The candidates should mention a valid email ID and a working Mobile Number in application form. The candidates are advised not to change the email ID or Mobile Number during the process of recruitment. They are also advised not to give email id / mobile number of any unknown person to avoid any complications.

- f. The candidates shall be held responsible for correctness of all information given by him / her and in case of any information / documents found to be incorrect at any stage; action shall be taken against the candidates including debarring the candidate / dismissal from service.
- g. For the post of **Lady Medical Officer**, only female candidate can apply.
- h. No correspondence in regard to the appointment will be entertained.
- i. No representation on any ground for non-appearance for the test etc. by the candidates will be entertained and his / her candidature will not be considered in such an eventuality.
- j. Persons already employed should sent application through proper channel.
- k. The candidate should not have been convicted by any court of law.
- l. Incomplete applications without relevant documents, signatures and applications received after due date shall summarily rejected.
- m. TA/DA will not be admissible for attending tests etc. as the case may be.
- n. The candidates will have to make their own arrangement for stay etc.
- o. Number of vacancies / posts may vary as per administrative exigencies / approvals.
- p. The mobile phones / pagers / bluetooth devices etc. are strictly prohibited at the time of test.
- q. The candidates are advised to visit the website <https://ahmednagar.cantt.gov.in> from time to time for further instructions / directions / amendments etc. till the completion of recruitment process.
- r. The candidates should note that their admission to examination will be purely provisional based on information given by candidates in application.
- s. The decision of appointing authority i.e. Chief Executive Officer would be final with regard to all matters connected with the recruitment.
- t. Candidates will not take any benefits of typographical errors in advertisement.
- u. The appointing authority reserves the right to postpone / cancel / suspend / terminate the recruitment process without any prior notice/assigning any reason at any stage. No correspondence would be entertained in this regard.
- v. If there are two or more candidates in the same category having equal marks in the examination/interview/personality test etc., the candidate older in age will get preference.

- w. The appointing authority shall draw a reserve panel / waiting list in addition to the number of candidates selected as per the notified vacancies. The reserve panel/waiting list shall be valid for a period of one year from the date of declaration of result and the vacancies arising due to non-acceptance of the offer of appointment / candidates not joining the post after acceptance of offer of appointment / candidates found ineligible for appointment after verification of documents / certificates of registration of selected candidates, the same shall filled up from this reserve panel/waiting list.
- x. In case of any guidance / information / clarification applicants can contact Cantonment Board Ahmednagar through e-mail at [acbrecruitment2022@gmail.com](mailto:acbrecruitment2022@gmail.com)

**15. ALL THE APPLICANTS / CANDIDATES ARE REQUIRED TO BE PRESENT WELL IN ADVANCE TIME ON THE DATE & VENUE BEFORE THE COMMENCEMENT OF WRITTEN EXAMINATION / INTERVIEW / PERSONALITY TEST / SKILL TEST. ANY DELAY IN PRESENCE WILL BE MARKED AS ABSENT.**

**16. Abbreviations Used:-**

UR	Unreserved	DB	Decibels
OBC	Other Backward Classes	DEd	Diploma in Education
SC	Scheduled caste	D.El.Ed	Diploma in Elementary Education
ST	Scheduled Tribe	DTEd	Diploma in Technical Education
PH	Physically Handicapped	BEEd	Bachelor of Education
EWS	Economical Weaker Section	BEEd	Bachelor in Elementary Education
OMR	Optical Mark Recognition	NCTE	National Council of Teacher Education
TA/DA	Travelling Allowance / Dearness Allowance	RCI	Rehabilitation Council of India
PBBS	Post based BSC Nursing	BSc	Bachelor of Science
MSCIT	Maharashtra State Certificate in Information Technology	MBBS	Bachelor of Medicine, Bachelor of Surgery
ITI	Industrial Training Institute	PPO	Pension Payment Order
OTQ	Objective Type Questions		

**Sd/-**  
**(VIKRANT MORE, IDES)**  
CHIEF EXECUTIVE OFFICER  
AHMEDNAGAR CANTONMENT

**AHMEDNAGAR CANTONMENT BOARD**

**अहमदनगर छावनी परिषद**

**APPLICATION FORM**

Application for the post of \_\_\_\_\_ in category \_\_\_\_\_  
आवेदन का पद \_\_\_\_\_ श्रेणी

(UR, SC, ST, OBC, EWS)  
(यूआर, एससी, एसटी, ओबीसी, ईडब्ल्यूएस)

Affix recent  
colour passport  
size photograph

यहाँ अपना रंगीन  
पासपोर्ट साईज़ फोटो  
लगाए

Signature of Candidate / उम्मीदवार के हस्ताक्षर

**1. PERSONAL DETAILS**

व्यक्तिगत विवरण

a. Full Name of candidate: \_\_\_\_\_

उम्मीदवार का पूरा नाम

(As per matriculation certificate or other equivalent proof)

(मैट्रिकुलेशन प्रमाण पत्र के अनुसार या विज्ञापन के अनुसार अन्य समकक्ष प्रमाण)

b. Gender/लिंग: \_\_\_\_\_

(Male / Female / Others) / (पुरुष / महिला / अन्य)

c. Date of birth / जन्म तिथि: \_\_\_\_\_

(As per matriculation certificate or other equivalent proof as per advertisement /

मैट्रिकुलेशन प्रमाण पत्र के अनुसार या विज्ञापन के अनुसार अन्य समकक्ष प्रमाण)

d. Age as on **03-01-2023** : Years : \_\_\_\_\_ Months : \_\_\_\_\_ Days : \_\_\_\_\_  
आयु दिनांक **03-01-2023** तक वर्ष माह दिन

e. Fathers / Husband name / पिता / पती का नाम: \_\_\_\_\_

**2. SUB CATEGORY DETAILS / श्रेणी विवरण**

a. Physically Handicapped : \_\_\_\_\_ (Yes /No) (Locomotor/Visually Impairment/Hearing Impairment)  
शारीरिक विकलांग (हां/नहीं) ( लोकोमोटर / दृष्टीबाधित / श्रवण हानि )

b. Ex-serviceman: \_\_\_\_\_ (Yes /No).  
भूतपूर्व सैनिक (हां/नहीं)

**3. CORRESPONDENCE DETAILS FOR COMMUNICATION / संचार के लिए वर्तमान पता :**

City/Tahsil: \_\_\_\_\_ District \_\_\_\_\_ State: \_\_\_\_\_

नगर/तहसील

ज़िला

राज्य

Pin code: \_\_\_\_\_

Mobile No. \_\_\_\_\_

पिनकोड

मोबाइल नंबर

E-mail/ई-मेल: \_\_\_\_\_

**4. EDUCATIONAL QUALIFICATION DETAILS AS PER SR. NO.4 OF EMPLOYMENT NOTICE PUBLISHED AT WEBSITE:**

वेबसाईट पर प्रकाशित रोजगार सूचना का क्रम संख्या 4 के अनुसार शैक्षिक योग्यता विवरण:

Examination/ परीक्षा	Year of Passing / उत्तीर्ण होने का वर्ष	Board/University बोर्ड/विश्वविद्यालय	School/College/Institution विद्यालय/ महाविद्यालय/ संस्था	Percentage / Grade प्रतिशत / श्रेणी




**7. Application Fee:** Demand Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Amount Rs. \_\_\_\_\_/-  
Name of Bank \_\_\_\_\_ (Pl. write your name and address on the backside of the DD)  
**आवेदन शुल्क :** डिमांड ड्राफ्ट सं. \_\_\_\_\_ दिनांक \_\_\_\_\_ राशी रू. \_\_\_\_\_ बैंक नाम \_\_\_\_\_  
\_\_\_\_\_ (कृपया अपना नाम और पता डिमांड ड्राफ्ट के पीछे लिखिए)

**8. DECLARATION/ घोषणा:**

I \_\_\_\_\_ hereby declare that all statements made in the application form are true / correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or concealing any facts, my candidature to the selection to the post is liable to be cancelled.

मैं \_\_\_\_\_ एतद्वारा घोषणा करता / करती हूँ कि आवेदन पत्र में दिए गए सभी विवरण मेरे सर्वोत्तम ज्ञान और विश्वास के अनुसार सत्य/सही हैं। किसी भी जानकारी के गलत या गलत पाए जाने या किसी भी तथ्य को छुपाने की स्थिति में, पद पर चयन के लिए मेरी उम्मीदवारी रद्द करने के लिए उत्तरदायी होगी।

I \_\_\_\_\_ hereby declare that, I have informed my Head of Office / department in writing that I am applying for this examination. (Applicable for those who are already in government service / similar organization or government owned industrial undertaking whether in permanent or temporary capacity or as work charged employees other than casual or daily rated employees or those serving under public enterprises.)

मैं \_\_\_\_\_ एतद्वारा घोषणा करता / करती हूँ कि, मैंने अपने कार्यालय / विभाग के प्रमुख को लिखित रूप में सूचित कर दिया है कि मैं इस परीक्षा के लिए आवेदन कर रहा हूँ। (उन लोगों के लिए लागू जो पहले से ही सरकारी सेवा / इसी तरह के संगठन या सरकार के स्वामित्व वाले औद्योगिक उपक्रम में स्थायी या अस्थायी क्षमता में हैं या कैजुअल या दैनिक दर वाले कर्मचारियों या सार्वजनिक उद्यमों के तहत काम करने वाले कर्मचारियों के अलावा कार्य प्रभारित कर्मचारियों के रूप में हैं।)

Date / दिनांक :

Place / स्थान :

Signature and Name of the candidate  
उम्मीदवार के हस्ताक्षर और नाम