



# CHENNAI METRO RAIL LIMITED

A Joint Venture of Govt. of India & Govt. of Tamil Nadu)

**METROS**

**ANNA SALAI, NANDANAM, CHENNAI - 600 035.**

## **EMPLOYMENT NOTIFICATION No: CMRL/HR/CON/06/2023 dated 26-04-2023**

Chennai Metro Rail Limited (CMRL), a Joint Venture of Government of India and Government of Tamil Nadu, is a special purpose vehicle (SPV) entrusted with the responsibility of implementing the Metro Rail Project in the city of Chennai.

CMRL invites applications from qualified and experienced personnel for the appointment of undermentioned posts on contract basis:-

Post Code	Name of the Post	No. of Post	Consolidated Pay (Per Month)	Min Exp. (Yrs)	Max Age (Yrs.)
01	Deputy General Manager (Civil)	01	Rs.90,000/-	13	40
02	Deputy General Manager (Ventilation & Air Conditioning & Tunnel Ventilation System)	01			
03	Manager / Deputy General Manager (Electrical & Mechanical)	01	Rs. 80,000/- to Rs.90,000/-	07 -13	38 - 40
04	Manager / Deputy General Manager (Contract Management)	02			
05	Manager (Contract Procurement)	01	Rs. 80,000/-	07	38
06	Manager (Safety)	01			
07	Assistant Manager / Deputy Manager / Manager (Electrical & Mechanical)	02	Rs. 60,000/- to Rs.80,000/-	02 -07	30 - 38
08	Deputy Manager / Manager (Architect)	01	Rs. 70,000/- to Rs.80,000/-	04 -07	35 - 38
09	Assistant Manager / Deputy Manager (Civil)	05	Rs. 60,000/- to Rs.70,000/-	02 -04	30 - 35
10	Assistant Manager / Deputy Manager (Design)	02			
11	Assistant Manager (Electronics/Electrical/Mechanical)	03	Rs.60,000/-	02	30
12	Assistant Manager (Human Resources)	01			

**Note:-**

- (i) Age, qualification & experience stipulated for the above posts should be as on **26-04-2023**. Age will be relaxed for deserving and experienced candidates.
- (ii) Selected candidates may be considered for IDA Pay Scale on contract basis subject to satisfactory completion of 2 years contract period, depending upon the requirement of CMRL and performance of the candidate. Applicants, who are applying through proper channel from Govt./ PSU's with minimum 2 years in regular pay scale may be considered for IDA Pay on contract basis directly on selection, as per the existing terms and conditions of CMRL policy.
- (iii) Higher remuneration / Higher post shall be considered based on the past experience, performance in the interview, higher qualification, exceptional credentials and expertise in the relevant field.
- (iv) Apart from the consolidated pay, benefits like Medical & Personal Accident Insurance, Life Insurance, Mobile Phone reimbursement, Sim Card for official use and other admissible allowances as per the extant rules of CMRL HR policy shall be paid.

**1) Required Qualification and Experience:-**

**a. Post Code No. 01 - Deputy General Manager (Civil)**

Must be a B. E / B. Tech (Civil) graduate from a Govt. recognized Institute / University approved by AICTE / UGC. The incumbent should have minimum 13 years of post qualification experience in execution of large infrastructure projects like constructions of major bridges / Highways / Railways/ Metro Rail Projects. Out of the 13 years of experience, a minimum of 5 years of experience shall be exclusively in Metro constructions. The incumbent should be familiar with contract management related to large infrastructure projects. Should have knowledge & skill in management of FIDIC conditions of contract, Quality Control & Assurance system in civil construction, Safety Implementation and Program Monitoring.

Exposure in underground metro structures will be an added advantage.

**b. Post Code No. 02 - Deputy General Manager (Ventilation & Air Conditioning and Tunnel Ventilation System)**

Must be a B. E / B. Tech ( Mechanical/Electrical) graduate from a Govt. recognized Institute / University approved by AICTE / UGC. The incumbent should have minimum 13 years of post qualification experience in project management of Tunnel Ventilation System (TVS) /Air Conditioning Systems in large infrastructure projects, which shall include the following:-

1. Review of Design verification and validation of documents.
2. Review of Equipment / material technical submittals.
3. Factory acceptance testing (FAT)
4. Co-ordination with contractor for pending civil / structural works.
5. Management of contractual matters such as Access dates, Key dates and Variation statements.
6. Verification and certification of works.
7. Interface management with various stakeholders.
8. Review of Method statement for installation of Equipment / materials.
9. Supervision of equipment installation, pre-commissioning, testing and commissioning activities of TVS/VAC Systems
10. Experience in operations and maintenance of TVS/VAC systems

**c. Post Code No. 03 – Manager / Deputy General Manager (Electrical & Mechanical)**

Must be a B.E / B.Tech (EEE /ECE/Mech.) graduate from a Govt. recognized University / Institute, approved by AICTE / UGC. The incumbent should possess minimum 13 years of post qualification experience for Deputy General Manager level & 7 years of post qualification experience for manager level in the field of MEP / E&M: HT / LT Electrical Power Supply Systems, UPS Systems, Earthing Systems, Lightning Arrestor, Fire deduction, Fire Alarm, Fire Protection System, Plumbing Systems, BMS / SCADA Systems of their BIM / Design review, development, interface management, procurement, installation, testing and commissioning in Railway projects / Metro Rail projects or any large infrastructure project.

**d. Post Code No. 04 - Manager / Deputy General Manager (Contract Management)**

Must be a B.E/B.Tech (Civil) graduate from a Govt. recognized Institute / University approved by AICTE / UGC. The incumbent should have minimum of 13 years of post-qualification experience in Metro / Railways / Large infrastructure projects for Deputy General Manager level & 07 years of post qualification experience in Metro / Railways / Large infrastructure projects for Manager level. Out of total experience specified for the respective posts, the incumbent should have minimum 7 years of experience in contract management for Deputy General Manager level and minimum of 4 years of experience in contract management for Manager level. The contract management experience shall include handling of extension of time, variation, dispute resolution and claim management. Thorough knowledge of FIDIC conditions of contract is essential. Experience in handling contract management of Government contracts, rate analysis and working knowledge of M.S. Project / PRIMAVERA is preferable.

**e. Post Code No. 05 - Manager (Contract Procurement)**

Must be a B.E/B.Tech (Civil/Mech/ECE/EEE) graduate from a Govt. recognized Institute / University approved by AICTE / UGC. The incumbent should have minimum of 07 years of post-qualification experience in Metro/Railways/Large infrastructure projects. Out of the total experience specified, the incumbent should have minimum of 4 years of experience in handling contract procurement. This experience shall include tendering for works, and consultancy, service and system contracts. Knowledge of e-procurement, GeM procurement, CVC guidelines, statutory taxation/levies and drafting of tender and evaluation of bids are essential.

Experience and knowledge in Multinational Bank Procurement procedures, FIDIC conditions of contract and Government contracting modalities are preferable.

**f. Post Code No. 06 - Manager (Safety)**

Must possess B.E / B.Tech or Diploma in Civil / Mechanical engineering from a Govt. recognized University / Institute, approved by AICTE / UGC along with Diploma in Industrial Safety or Certificate in OSHA / NEBOSH / Safety Management by IOSH. The degree holders should have minimum 07 years of post qualification experience in relevant field and for diploma holders, the incumbent should possess 11 years of total experience in relevant field (06 years of experience post diploma and 5 years of experience post engineering degree)

Out of total experience specified above, the incumbent should have minimum 5 years of experience in handling Safety, Health & Environment (SHE) in major infrastructure works e.g. Metro /Railways/ Airports/ Highways/ Large Industrial or commercial or residential building project contracts.

Exposure in safety assessment/ audit of site works and construction equipment are essential.

**g. Post Code No.07 - Assistant Manager / Deputy Manager / Manager (Electrical & Mechanical)**

Must be a B.E / B.Tech (EEE/ECE/Mech) graduate from a Govt. recognized University / Institute, approved by AICTE / UGC. The incumbent should possess minimum 7 years post qualification experience for Manger level, 04 years post qualification experience for Deputy Manager level and 2 years post qualification experience for Assistant Manager level in the field of MEP / E&M: HT / LT Electrical Power Supply Systems, UPS Systems, Earthing Systems, Lightning Arrestor, Fire deduction, Fire Alarm, Fire Protection System, Plumbing Systems, BMS / SCADA Systems of their BIM / Design review, development, interface management, procurement, installation, testing and commissioning in Railway projects / Metro Rail projects or any large infrastructure projects.

**h. Post Code No. 08 - Deputy Manager / Manager (Architect)**

Must be a B.Arch. graduate from a Govt. recognized University / Institute, approved by AICTE / UGC. The incumbent should have minimum 7 years post qualification experience for Manager level and 4 years post qualification experience for Deputy Manager level in Architecture design for a large infrastructure project preferably in Metro Rail Projects/Railway.The incumbent should also be Familiar with design aspects of life safety and fire safety requirement in design implementations and material selection.

Experience shall be in design / construction of various elements of Architectural finishes for room layout and station signages are essential.

Exposure in use of the design software like CADD, Photoshop, 3D Max, Revit or Equivalent software etc is preferable.

**i. Post Code No. 09 - Assistant Manager / Deputy Manager (Civil)**

Must be a B. E / B. Tech (Civil) graduate from a Govt. recognized University / Institute, approved by AICTE / UGC. The incumbent should have minimum 4 years post qualification experience for Deputy Manager level and minimum 2 years post qualification experience for Assistant Manager level in execution of large Infrastructure projects like construction of major bridge / Highways / Railways/ Metro Rail Projects.The incumbent should also be familiar with contract management related to large infrastructure project with experience in Metro constructions / deep excavation support systems are preferable.

Exposure in Quality Control & Assurance system in civil construction, Safety Implementation, Program Monitoring, IS / International Codes for construction of civil works are essential.

**j. Post Code No. 10 - Assistant Manager / Deputy Manager (Design)**

Must be a B.E / B. Tech (Civil) graduate from a Govt. recognized University / Institute, approved by AICTE / UGC. Possession of M.E / M.Tech (Civil) is preferable. The incumbent should possess minimum 4 years post qualification experience for Deputy Manager level and 2 years post qualification experience for Assistant Manager level in design of viaducts, bridges, Metro structures and multistoried buildings. The incumbent should also be familiar with the Standard Indian & Euro Codes and Practices followed in India for Buildings and Bridges.

**k. Post Code No. 11 (a) - Assistant Manager (Electronics)**

Must be a B.E / B.Tech (Electronics or Electronics & Communication) graduate from a Govt. recognized University / Institute, approved by AICTE / UGC. The incumbent should possess minimum 2 years of post-qualification experience in Installation, testing and commissioning and/or maintenance of electronics / telecom system works in Metro Railways / LRT / MRTS / Railways. Installation, commissioning of backbone OFC, copper or other cable, Telecommunications equipment. Knowledge on LAN server/switches, digital /IP /analogue Telephone exchanges, PA System, Access control, CCTV Surveillance, Display systems, wireless transmission system are desirable.

**l. Post Code No. 11 (b)- Assistant Manager (Electrical)**

Must be a B.E / B.Tech (Electrical & Electronics) graduate from a Govt. recognized University / Institute, approved by AICTE / UGC. The incumbent should possess minimum 2 years of post-qualification experience in Electrical System in Tunnel Ventilation System (TVS) / Ventilation & Air-conditioning System (VAS) / Electrical & Mechanical / large infrastructure projects.

**m. Post Code No. 11 (c) - Assistant Manager (Mechanical)**

Must be a B. E / B. Tech (Mechanical) graduate from a Govt. recognized University / Institute, approved by AICTE / UGC. The incumbent should have minimum 02 years of post qualification experience in execution of Tunnel Ventilation System / Air Conditioning Systems in large infrastructure projects, which shall include the following:

1. Review of Equipment / material technical submittals.
2. Factory acceptance testing (FAT)
3. Interface management with various stakeholders.
4. Supervision of equipment installation, pre-commissioning, testing and commissioning activities

**n. Post Code No. 12 - Assistant Manager (Human Resource)**

Must be a graduate in any discipline with MBA (HR) / MSW (HR)/ PGDBA (HR) from a Govt. recognized University / Institute, approved by AICTE / UGC. The incumbent should possess minimum 2 years of post-qualification experience in handling establishment matters, recruitment, General Administration, IR & Labour matters, training and development. The incumbent should have worked in a large Govt / PSU / Private organization of repute.

**2) Selection process:**

The selection methodology comprises two-stage process, interview followed by medical examination. The selection process will judge the candidate on different facets like knowledge, skills, comprehension, attitude, aptitude, and physical fitness.

### **Medical Examination:**

Expenses for the first-time medical examination of the candidate will be borne by CMRL. However, in case a candidate seeks extension for joining, then the second time medical examination expenditure will be borne by the candidate. To & fro travel expenses for the medical test shall be borne by the candidate. The candidate who fails the prescribed medical test will not be given any alternative employment and decision of CMRL is final on this issue.

### **3) Character & Antecedents:**

The success in the above stated selection process does not confer any right to appointment unless CMRL is satisfied after such an inquiry, as may be considered necessary, that the candidate's character and antecedents is suitable in all respects for appointment to the service.

### **4) Concessions & Relaxations:**

- a. The age limit prescribed shall be increased by five years in respect of candidates belonging to Scheduled Castes or Scheduled Caste (Arunthathiyars) or Scheduled Tribes and two years in respect of candidates belonging to Most Backward Classes/ Denotified Communities, Backward Classes (other than Muslim) or Backward Classes (Muslim).
- b. A Differently Aabled Person shall be eligible for an age concession up to ten years over and above the age limits prescribed for the notified post by direct recruitment only, provided the applicant is otherwise fully suitable and the disability is not such as would render him incapable of efficiently discharging the duties w.r.t post for which the candidate is selected.
- c. The upper age for Ex-Servicemen will be prescribed age limit plus the length of service in armed forces plus 03 years.

### **5) Payment of application fee (including postage/other charges) (Non-refundable):**

- a. Unreserved & candidates falling under other category are required to pay a Non-refundable fee of Rs.300/- and SC/ST are required to pay a non-refundable fee of Rs.50/- (for processing & postage charge) either in the form of Demand Draft drawn in favour of M/s Chennai Metro Rail Limited, payable at Chennai or may transfer the fees through electronic mode to the below mentioned account and submit the NEFT receipt/acknowledgement details in a printed copy along with the application form.

**BENEFICIARY NAME: M/S CHENNAI METRO RAIL LIMITED**

**SBI Account: 00000030990166827**

**IFSC: SBIN0009675**

**BRANCH: KOYAMBEDU, CHENNAI**

- b. Candidates should clearly mention their name, postcode and mobile number at the back of the Demand Draft. **No application fee for Differently Aabled persons. Only disability certificate to be attached along with the application.**
- c. Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility and time limit before paying the application fee.
- d. Application forms forwarded without submission through online careers page of CMRL and Demand Draft will be summarily rejected.

### **6) General Conditions:**

- a. Only Indian Nationals need apply.
- b. Age, Qualification & experience stipulated above should be as on **26-04-2023**. The candidates before applying are advised to ensure that they fulfill the eligibility criteria and other requirements

mentioned and that the particulars furnished by them are correct in all aspects. In case, if it is detected at any stage of recruitment process that the candidate does not fulfill the eligibility criteria and / or does not comply with other requirements of this advertisement and / or the candidate has furnished any incorrect or false information or has suppressed any material fact, the candidature is liable to be rejected. If any of the above shortcomings is / are detected even after appointment, the services will be terminated without any notice.

- c. The contract period is initially for a period of 2 years and the same will be extended for further period subject to the requirement and performance of the candidates as per the existing terms and conditions on mutual consent.
- d. In order to regulate the number of candidates to be called for interview, if so required, the management reserves the right to raise the minimum eligibility standards/criteria.
- e. Merely meeting the above qualifications and experience shall not entitle a candidate to be selected for interview. Only short-listed candidates will be notified for interview. CMRL reserves the right to shortlist the candidates. Acceptance or rejection of application of the candidates will be at the sole discretion of Management.
- f. Depending on the requirements, the CMRL reserves the right to cancel / curtail / increase the number of vacancies without any further notice and without assigning any reason thereof.
- g. Depending upon the response, the management reserves the right to increase or decrease the eligibility standards / criteria for the said post.
- h. No TA/DA will be paid by CMRL to the candidates for attending the interview.
- i. CMRL reserves the right to withdraw the advertised posts at any time without assigning any reason and also reserves the right to fill either in the same position or at a lower position or not to fill the posts and CMRL decision in this regard shall be final.
- j. Persons already working in Government / PSU organization should apply through proper channel and produce NOC at the time of interview.
- k. Incomplete application or without relevant supporting enclosures (self-attested copies of degree/mark sheet/experience certificate of the latest position should indicate a detail/nature / function / job presently being handled will be out rightly rejected.
- l. Candidates attempting to influence or interfere with the selection process will be rejected summarily and be declared disqualified for future CMRL recruitments.

## **7. How to Apply through Online:**

- a. Before applying, candidates are advised to read the advertisement carefully and ensure that they fulfil all the eligibility criteria. Their eligibility is provisional and the same will be verified only in case they are shortlisted for selection. Eligible and interested candidates are required to apply online on CMRL Website under careers section vide URL <https://careers.chennaietrail.org/>

### **Step by step procedure to apply online application**

**Step 1** - Candidate must register in CMRL Career portal by using a valid email id. The email id registered in the portal will only be used for any further correspondences from CMRL.

**Step 2** - A registration link will be sent to the registered email id. Therefore, candidates are required to click the verify button to authenticate their email id. Upon verifying, the user will be redirected again to the CMRL career page to log in and apply.

**Step 3** – Candidates are required to fill all details in each section and make sure to upload the requisite documents as per the specification, wherever applicable, in order to authenticate the details mentioned in the application form.

- c. After submitting the application form through online in CMRL careers website, candidates are required to save & print the computer generated online application form, affix the latest passport size photo and should send the HARD Copy of the application form along with self-attested copies of educational qualification certificate, experience certificate, birth certificate, community certificate and other supporting documents through the forwarding authority to the below mentioned address on or **before 25.05.2023**.

**THE ADDITIONAL GENERAL MANAGER (HR)  
CHENNAI METRO RAIL LIMITED  
METROS  
ANNA SALAI,  
NANDANAM, CHENNAI - 600 035.**

- d. Application envelope containing the application form should be superscribed with “Employment Notification No.” and “Post applied for”.
- e. Candidates are requested to apply online in advance before the actual closing date and send the Hard copy of the application form with requisite documents to CMRL on or before **25.05.2023**. CMRL in this regard will not be responsible for any delay/loss in postal transit of any application or DD/NEFT payment details or any other documentary proof.
- f. List of self-attested documents to be enclosed:-

Sl. No	Documents	Format & Size
1	Affix the original passport size photograph on the submitted online application form	JPEG/PNG (Max2MB)
2	Age Proof – Copy of Birth Certificate / 10 <sup>th</sup> Std. Certificate	PDF (Max2MP)
3	Copy of Community Certificate	
4	Educational Qualifications (from 10 <sup>th</sup> Std. to last qualified degree)	
5	Experience Certificates (Present & Previous employments)	
6	NOC/Through Proper Channel letter (Applicable for Govt/PSU)	
7	Application fee - Original Demand Draft / NEFT Payment details	
8	Copy of the detailed Resume / Bio data / CV	
9	Proof for Ex-Servicemen details (as applicable)	
10	Proof of Disability Certificate (as applicable)	
11	Duly attested copies of last 5 years ACRs (Applicable for deputation post only)	
12	Vigilance clearance & Integrity certificate (Applicable for deputation post only)	
14	Proforma of the Certificate to be obtained by the HR/Personnel from the current organization (Applicable for deputation post only)	
15	Any Other relevant certificates (if any)	

- g. In case of any assistance with respect to submission of online applications, candidates are requested to contact CMRL by telephone (044-24378000) during working days between 10:00 a.m to 6.00 p.m.
- h. Email queries may be addressed to “[hr@cmrl.in](mailto:hr@cmrl.in)”

**Additional General Manager (HR)**