

Application Format

PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. **Name (in Block Letters):**
2. **Father's Name:**
Mother's Name:
Spouse Name (if applicable):
3. **Department:**
4. **Current Designation & Grade Pay:**
5. **Date and Place of Birth:**
6. **Sex (Gender):**
7. **Marital Status:**
8. **Nationality:**
9. **Indicate whether belongs to SC/ST/OBC category:**
10. **Address for correspondence:**
11. **Permanent Address:**

Telephone No:

Email:

12. Research Degree(s)

Degrees	Subject of PG/ Title of Research	Percentage of Marks Obtained/ Division/ Grade	Year of Passing PG/ Date of Award of Research Degree	University
M.Phil/ME/MTech/MPharma/LLM				
Ph.D.				
NET/GATE & Equivalent				

13. Chronological description of the appointments held prior to joining this institution

Designation	Name of Employer	Date of Joining		Salary with Grade	Reason of Leaving
		Joining	Leaving		

14. Posts held after appointment at this institution:

Designation	Department	Date of actual Joining		Grade
		From	To	

15. Period of Teaching Experience: (In Years)

16. Research Experience: (In Years)

17. Field of Specialization under the subject/ Discipline:

18. Orientation/ Refresher Course/ Research Methodology/ Faculty development programme etc. attended:

Name of course	University/Institute	Place	Duration (From...To...)	Sponsoring Agency

***Note: Summer School is equivalent to one orientation programme/Refresher Course for Career Advancement Purposes**

19. Any other relevant information

- I.**
- II.**
- III.**

Declaration

I certify that the information provided is correct as per records available with the University and / or documents enclosed along with this filled in proforma.

Name and Signature

Place:

Date:

PART B : ACADEMIC PERFORMANCE INDICATORS (APIs)

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES*

(Year Wise Information Required Separately)

(a) Direct Teaching (Lecture, Seminars, Tutorials, Practical's, Project Supervision, Field Work (Semester Wise)

S. No.	Course/ Paper	Level	Mode of Teaching	No. of Classes/per week allotted	Total Number of classes conducted	Practical	% of classes taken as per documented record
1.							
2.							
3.							
4.							

Lecture (L), Seminars (S), Tutorials (T), Practical (P), Contact Hours (C)

(b) Examination Duties Assigned and Performed (Invigilation, question paper setting, evaluation/assessment of answer scripts)

S. No.	Year	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)
1.				
2.				
3.				
4.				

(c) Use of Participatory and innovative Teaching-Learning Methodologies, Updating of subject contents

S. No.	Year	Short Description
1.		
2.		

3.		
4.		

* Exemption from scoring under Category I, as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018 point 6.3 (VII)(i).

CATEGORY II: CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES* (*Year Wise Information Required Separately*)

S. No.	Nature of Activity	Year	Average Hrs Per academic year	API Score Claimed#	API Score Awarded
(a)	Student related co-curricular, extension and field based activities.				
	Total (Max.: 15) per year				
(b)	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.				
	Total (Max.: 15) per year				
(c)	Professional Development Activities				
	Total (Max.: 15) per year				

API = Actual hours spent per academic year / 10

* Note: Number of activities can be within or across the broad categories of activities as per Annexure-I

CATEGORY III: RESEARCH AND ACADEMIC CONTRIBUTION

Note: Information is required cumulatively for the completed assessment period.

III (A) (i) Research Papers Published Papers in Refereed journal as in *UGC approved list of journals till 13th June 2019 and in **UGC CARE List from 14th June 2019 onwards (25 /publication)

* As per UGC Letter No. F. I -2/2016 (PS/111 Amendment) dated 28th November 2018, point no. (ix)

** As Per UGC Letter No. F. I -1/2018 (Journals/CARE) dated 16th September 2019, point no. (1)

S. No.	Title with Authors, Vol, Year, Page no.	Name of journal	Whether sole author of co- author	Impact Factor	API Claimed	Annexure no of reprint attached	Verified API score
Total API Score							

III (A) (ii) Research Papers published Papers in other reputed journal as in *UGC approved list of journals till 13th June 2019 and in **UGC CARE List from 14th June 2019 onwards (10 / publication)

* As per UGC Letter No. F. I -2/2016(PS/111 Amendment) dated 28th November 2018, point no. (ix)

** As Per UGC Letter No. F. I -1/2018(Journals/CARE) dated 16th September 2019, point no. (1)

S. No.	Title with Authors, Vol, Year, Page no.	Name of journal	Whether sole author of co- author	Impact Factor	API Claimed	Annexure no of reprint attached	Verified API score
Total API Score							

III (B) Publications other than journal articles (Book, Chapters published in Books)

S. No.	Title with Authors	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether sole author of co- author	Annexure no of Cover Page and content of the book attached	Claimed API	Verified API score
(i) Text or Reference Books published by International Publishers with ISBN/ISSN number as approved by the University (30/Sole Author)							
(ii) Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers as approved by the University (20/Sole Author)							
(iii) Subject Books by other local publishers with ISBN/ISSN numbers as approved by the University (15/sole author)							
(iv) Chapters in Books, published by International level publishers, with ISBN/ISSN number as approved by the University (10/chapter)							
(v) Chapters in Books, published by National level publishers, with ISBN/ISSN number as approved by the University (5/chapter)							
Total API Score							

III (C) RESEARCH PROJECTS AND CONSULTANCIES

* Please refer Annexure III of UGC Regulations 2016 (4th Amendment) for filling the API Score under this category.

S. No.	Title/ Subject of Research Project	Name of funding agency	Period.	Grant/ Amount Sanctioned (Rs. Lakh)	API Score	Verified API score
Total API Score						

III (D) Research Guidance

S. No.	Number Enrolled	Thesis Submitted	Degree Awarded.	API Score	Verified API score
M.Phil./ME/M Tech/ M Pharma/ LLM (Degree Awarded 5/Candidate)					
Ph.D. (Degree Awarded 15/Candidate)					

<i>(Thesis Submitted 10/Candidate)</i>					
Total API Score					

III (E) Fellowships, Awards and Invited Lecture / Papers in the Conference of Seminars.

(i) Fellowship and Awards (*International – 15, National – 10, State/Uni.- 5 per Award/Fellowship*)

S. No.	Name of Award/ Fellowship	Name of Academic Bodies	Whether International/ National/ State/ Univ. Level/ fellowship	Claimed API	Verified API score
Total API Score					

(ii) Invited Lectures / Papers Presented in the Conferences

(Lectures - International – 7, National – 5, State/Uni.- 3 per Lecture)

(Papers - International – 5, National – 3, State/Uni.- 2 per Paper Presented)

S. No.	Title of the paper presented	Title of Conference / Seminar etc.	Date(s) of the Event	Organized by	Whether International/ National/ State	Claimed API	Verified API score
Total API Score							

The score under this sub- category III E (ii) Shall be restricted to 20% of the minimum fixed for category (II+III) [i.e. 20% of 40 for Stage 1 to Stage 2, 20% of 100 for Stage 2 to Stage 3, 20% of 90 for Stage 3 to Stage 4, 20% of 120 for Stage 4 to Stage 5]

III (F) Development of E- learning Content/ Process/ Material (10 / Module)

S. No.	Name of the subject	Name of the module	Name of the website on which uploaded	Claimed API	Verified API score
Total API Score					

Notes:

(a) Research Paper: Two Authors: 70% of total value of publication for each Author.

(b) Research Paper: More than Two Authors: 70% of total value of publication for the First/ Principal/ Corresponding Author and 30% of total value of publication for each of the Joint Authors.

† Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 – by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points.

(c) **Sample Scoring**

S. No.	Academic/Research Activity	Faculty of Sciences / Engineering / Agriculture / Veterinary / Medical Sciences	Faculty of Languages/ Humanities / Arts / Social Sciences / Library/ Education / Physical Education / Commerce / Management & other related disciplines
1	Research Papers in UGC Approved List/ Care List Journals	25 per paper	25 per paper
2	Research Papers in UGC Approved List/ Care List Journals and Journal is Refereed with impact factor less than 1	25+5=30 points per paper	25+5=30 points per paper
3	Research Papers in UGC Approved List/ Care List Journals and Journal is Refereed with impact factor between 1 and 2	25+10=35 points per paper	25+10=35 points per paper
4	Research Papers in Peer-Reviewed or UGC Approved List/ Care List Journals and Journal is Refereed with impact factor between 2 and 5	25+15=40 points per paper	25+15=40 points per paper
5	Research Papers in Peer-Reviewed or UGC Approved List/ Care List Journals and Journal is Refereed with impact factor between 5 and 10	25+20=45 points per paper	25+20=45 points per paper
6	Research Papers in Peer-Reviewed or UGC Approved List/ Care List Journals and Journal is Refereed with impact factor greater than 10	25+25=50 points per paper	25+25=50 points per paper

IV. SUMMARY OF API SCORES

Category	Activity	API Score (Year Wise)					Total Claimed API Score for Assessment Period	Verified API score
		Year	Year	Year	Year	Year		
II	Co-curricular, extension, professional development related activities							
III	Research and Academic Contributions							
TOTAL (II+III)								

NOTE: - Exemption from scoring under Category I, as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018 point 6.3 (VII)(i).

LIST OF ENCLOSURES

1. APPENDIX - A:
2. APPENDIX - B:
3. APPENDIX - C:

I certify that the information provided in category II and III are correct as per records available with the University and / or documents enclosed along with the duly filled PBAS Performa.

Signature of the faculty

Designation:

Place:

Date:

Signature of HOD/ Director of School/ Institute

Note:

1. Candidate should provide documentary evidences for claim of impact factor, index number, ISBN/ISSN number etc. All the documents must be indexed and numbered.
2. All the Pages are to be duly checked and signed by the candidate.