

**“INDO-TIBETAN BORDER POLICE FORCE”**  
**(MINISTRY OF HOME AFFAIRS)**  
**GOVT. OF INDIA**

**RECRUITMENT FOR THE POST OF CONSTABLE (TRADESMEN)**  
**IN FOLLOWING TRADES:-**

Sl. No.	Name of Post
i)	Tailor
ii)	Gardener
iii)	Cobbler
iv)	Safai Karamchari
v)	Washerman
vi)	Barber

Online Applications are invited from eligible Indian citizens (Male & Female) (including subject of Nepal & Bhutan) for filling up the vacancies of above posts, in Group ‘C’ Non-Gazetted (Non-Ministerial) on temporary basis likely to be permanent in ITBPF. Selected candidates will be liable to serve anywhere in India or abroad. On appointment, the candidates shall be governed by the ITBPF Act, 1992 and ITBPF Rules, 1994 and other Rules applicable from time to time. Applications from candidates will be accepted through **ONLINE MODE** only. No other mode for submission of application is allowed. **ONLINE APPLICATION MODE WILL BE OPENED W.E.F. 23<sup>RD</sup> NOVEMBER, 2022 (23/11/2022) AT 00:01 AM AND WILL BE CLOSED ON 22<sup>ND</sup> DECEMBER, 2022 (22/12/2022) AT 11:59 PM.** The applicants are advised to check their eligibility before applying so as to avoid disappointment at a later stage.

2. The details of vacancies as per **Post Based Roster** are as under:-

Name of Post	Total Vacancy	Particulars	Reservation Status					Total
			UR	SC	ST	OBC	EWSs	
Constable (Tailor)	18	Male	5	3	2	4	2	16
		Female	1	0	0	1	0	2
Constable (Gardener)	16	Male	5	3	1	4	1	14
		Female	1	0	0	1	0	2
Constable (Cobbler)	31	Male	9	4	2	8	3	26
		Female	2	1	0	1	1	5
Constable (Safai Karamchari)	78	Male	24	11	6	19	7	67
		Female	4	2	1	3	1	11
Constable (Washerman)	89	Male	28	12	6	22	8	76
		Female	5	2	1	4	1	13
Constable (Barber)	55	Male	18	8	3	14	4	47
		Female	3	1	1	2	1	8

Note:-

- a) The vacancies are tentative and may increase or decrease without any notice. Any change in the number of vacancies will be intimated through ITBPF Recruitment website i.e. [www.recruitment.itbpolice.nic.in](http://www.recruitment.itbpolice.nic.in).
- b) 10% of the vacancies are reserved for Ex-Servicemen. In case vacancy reserved for Ex-servicemen remains unfilled due to non-availability of eligible or qualified candidates, the same shall be filled by non Ex-serviceman candidates of respective categories.
- c) ITBPF reserves the right to make changes in sequence of the recruitment process after publication of this advertisement. ITBPF also reserves the right to cancel or postpone the recruitment at any stage due to administrative reasons.
- d) As per MHA guidelines, if a situation so arises wherein the women candidates in the horizontal compartmentalized reservation in any of the vertical reservation categories are not available, then the posts shall be filled up from amongst the male candidates from the concerned vertical reservation categories.

3. PAY SCALE AND OTHER ALLOWANCES:-

a) Level -3 in the Pay Matrix	Rs. 21700 – 69100 (as per 7 <sup>th</sup> CPC).
b) Other allowances	<p>The post will carry Dearness Allowance, Ration Money Allowance, Special Compensatory Allowance (while posted in specified border areas), free accommodation or HRA, Transport Allowance, Leave Travel Concession and Free Medical Facilities and any other allowance as admissible in the Force from time to time under the Rules/instructions.</p> <p>On appointment the candidates shall be entitled for the pension benefits as per the “<b>New Restructured Defined Contributory Pension Scheme</b>” applicable for the new entrants to the Central Government Services w.e.f. 01/01/2004.</p>

4. **ELIGIBILITY CONDITIONS:**

4.1	<b><u>Educational Qualifications &amp; Age Limit:-</u></b>		
	Name of Post	Age limit	Minimum educational and other essential qualifications
	Constable (Tailor, Gardener & Cobbler)	18 to 23 years	(i) 10 <sup>th</sup> Class pass from a recognised Board; (ii) Two years work experience in respective trade; <b>Or</b> One year certificate from Industrial Training Institute/Vocational Institute with at least one year experience in respective trade; <b>Or</b> Two years Diploma from Industrial Training Institute (ITI) in the trade.  <b>Note:</b> So far as work experience in trade is concerned, self attestation of required experience will also be accepted.
	Constable (Safai Karamchari, Washerman & Barber)	18 to 25 years	Matriculation from a recognised school or institution.
4.2	<b><u>Cutoff date for Age and Relaxations :-</u></b>		
	Crucial date for determining the age limit will be the closing date i.e. <b>22<sup>nd</sup> December, 2022 (22/12/2022).</b>		
	i) For the post of Constable (Tailor/Gardener/Cobbler) <b>(18–23 Years)</b> as on 22/12/2022. Candidates should not have been born <b>earlier than 23/12/1999</b> and not <b>later than 22/12/2004.</b>		
	ii) For the post of Constable ( <b>Safai Karamchari/Washerman/Barber</b> ) <b>(18–25 Years)</b> as on 22/12/2022. Candidates should not have been born <b>earlier than 23/12/1997</b> and not <b>later than 22/12/2004.</b>		
	<b>Note:-</b>		
	i) The date of Birth as recorded in the Matriculation certificate available on the date of submission of online application shall be accepted as proof for determining the age and no subsequent request for its change will be considered or granted.		
	ii) Crucial date for claiming <b>SC/ ST/ OBC (NCL)/ EWS</b> status will be the closing date for receipt of online applications.		

- iii) Candidates claiming **OBC (NCL)** status may note that certificate on non-creamy layer status should have been obtained within three years before the closing date for submission of online applications and must ensure that he possesses the caste/community certificate and does not fall in creamy layer on the crucial date i.e. **22<sup>nd</sup> December, 2022 (22/12/2022)**.
- iv) Candidates who wish to be considered against reserved vacancies or seeking age relaxation must submit requisite certificate issued by the competent authority, in the prescribed format when such certificates are sought by the Recruitment Board. Otherwise, their claim for SC/ST/OBC(NCL)/EWS status will not be entertained and their **candidature/applications will be considered under Unreserved (UR) category.**
- v) The formats of the certificates **Annexure-I, II, II-A, III, IV, V, VI & VII** are annexed. Certificates obtained in any other format will not be accepted.

Age relaxation available to different categories of eligible candidates are as under:-

S N	Category	Age-Relaxation permissible beyond the upper age limit
1	SC/ST	5 years
2	OBC	3 years
3	Ex-Servicemen(Unreserved/ General)	3 years after deduction of the military service rendered from the actual age.
4	Ex-Servicemen (OBC)	6 years (3 years + 3 years) after deduction of the military service rendered from the actual age.
5	Ex-Servicemen (SC/ST)	8 years (3 years + 5 years) after deduction of the military service rendered from the actual age.
6	Government servant*	5 years in accordance with the instructions or orders issued by the Central Government.
7	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat.	UR/EWS – 5 years SC & ST - (5+5) 10 years OBC (NCL) - (3+5) 8 years

\*The term **Government Servant** will apply to persons who are defined as Government Servant in the **Central Civil Services (Classification, Control and Appeal) Rules, 1965** as amended from time to time.

**Explanation:**

An Ex-Serviceman means a person:-

(i) Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and

a) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension.

**Or**

b) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension.

**Or**

c) Who has been released from such service as a result of reduction in establishment.

**Or**

(ii) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;

**Or**

(iii) Personnel of the Army Postal Service who are part of regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;

**Or**

(iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14<sup>th</sup> April, 1987.

**Or**

(v) Gallantry award winners of the Armed Forces including personnel of Territorial Army;

**Or**

(vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

4.3

**ECONOMICALLY WEAKER SECTIONS (EWSs):-** The reservation for EWSs to those candidates who are not covered under the scheme of reservation for SCs, STs and OBCs will be admissible as per Department of Personnel & Training O.M. No. 36039/1/2019-Estt(Res) dated 31.01.2019 and its amendment issued by the Central Government from time to time.

4.4	<b>Physical Standards:-</b>				
	<b>CONSTABLE (TAILOR, GARDENER &amp; COBBLER)</b>				
	Description	Height in Cms		Chest in Cms (For Male candidates only)	
		Male	Female	Unexpanded	Expanded
	For States and Union Territories except those given below	167.5	157	80	85
	For candidates falling in the categories of Garhwalies, Kumaonies, Gorkhas, Dogras, Marathas, and candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir region of UT of Jammu and Kashmir and UT of Ladakh.	165	155	78	83
	For candidates belonging to Scheduled Tribes.	162.5	150	76	81
	<b>CONSTABLE (SAFAI KARAMCHARI, WASHERMAN &amp; BARBER)</b>				
	Description	Height in Cms		Chest in Cms (For Male candidates only)	
		Male	Female	Unexpanded	Expanded
For all States and Union Territories except the categories mentioned below	170	157	80	85	
For candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the States of Himachal Pradesh and Kashmir region of UT of Jammu & Kashmir and UT of Ladakh.	165	155	78	83	
For all candidates belonging to Scheduled Tribes.	162.5	150	76	81	
For candidates falling in the categories of North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura and candidates hailing from Gorkha Territorial	162.5	152.5	77	82	
For all Schedule Tribe candidates hailing from the North-Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and Left Wing Extremism affected districts.	160	147.5	77	82	
<b>Weight</b> – Proportionate to height and age as per medical standard (for male and female candidates).					
Note:-Candidate who intends to avail relaxation in Height/Chest measurement					

will have to submit certificate as per <b>Annexure- 'V'</b> .						
4.5 <b>Medical Standard:-</b>						
(i) <b>Eye sight</b> – The minimum distance vision shall be 6/6 and 6/9 for both eyes without correction i.e. without wearing spectacles or lenses; The minimum visual standard for the candidates of all categories will be as follows:-						
Visual Acuity unaided (NEAR VISION)		Uncorrected visual acuity (DISTANT VISION)		Refraction	Colour Vision	Remarks
Better eye	Worse eye	Better eye	Worse eye			
N6	N9	6/6	6/9	Visual correction of any kind is not permitted for distant.  Should be able to read with glasses for near vision only.	CP IV by ISHIHARA	-In right handed person, the Right eye is better eye and vice versa. -Binocular vision is required. -Minimum colour perception required is to recognize RED & GREEN Colours.
(ii) A colour blind person will not be eligible for appointment. If at any stage of service career, person is found to be colour blind, he will be boarded out as per SHAPE policy in vogue in the force;						
(iii) The candidates must not have knock knee, flat foot, varicose vein or squint in eyes. Must pass high grade colour vision;						
(iv) Must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.						
(v) <b>Tattoos:</b> -						
(a) <b>Content:</b> Being a secular country, the religious sentiments of our countrymen are to be respected and thus, tattoos depicting religious symbol or figures and the name, as followed in Indian Army are to be permitted.						
(b) <b>Location:</b> Tattoos marked on traditional sites of the body like inner aspect of forearm but only left forearm, being non saluting limb or dorsum of the hands are to be allowed.						
(c) <b>Size:</b> Size must be less than ¼ of the particular part (Elbow or Hand) of the body.						

5. **HOW TO APPLY AND BY WHICH DATE:-**

5.1	Eligible and interested candidates need to apply online through ITBPF website <b><u>www.recruitment.itbpolice.nic.in</u></b> . Candidates are advised to fill the application form after reading the instructions carefully and should provide <b>genuine and functional e-mail ID and Mobile number</b> at the time of filling online application form. Details as required under various segments should be mentioned clearly, correctly and logically. As the applications need to submit online only, application received offline shall not be considered and will be rejected summarily. <b><u>Written test for all the posts will be held on same day/time, which shall be followed by Trade Test corresponding to the post applied for. Hence, candidates are advised to apply for the post of their choice.</u></b>
5.2	<b>APPLICATION FEE &amp; MODE OF PAYMENT</b> – Male candidates belonging to General(UR), OBC and EWS category applying for recruitment to the above posts will have to pay <b>Rs. 100/- (Rupees one hundred only)</b> as application fee through online payment gateway system on <b><u>www.recruitment.itbpolice.nic.in</u></b> . Application received with any other mode of fee payment will be summarily rejected. <b><u>Candidates belonging to Scheduled Caste, Scheduled Tribe, Females and Ex-servicemen are exempted from paying fee.</u></b> <b>Note:-</b> i) Fee once paid will not be refunded under any circumstances. ii) Fee paid by modes other than above will not be accepted and the applications of such candidate will be rejected forthright and the payment made shall stand forfeited.
5.3	Persons serving in Central/State Government/ Autonomous/ Statutory Bodies/ Public Sector Undertaking etc. applied to the post are required to furnish “ <b>No Objection Certificate</b> ” in original as per <b>Annexure-VI</b> issued by the employer at the time of verification of documents. The candidature of candidates who fail to submit “No Objection Certificate” at the time of documentation shall be summarily rejected.
5.4	<b>Online application mode will be opened w.e.f. 23<sup>rd</sup> November, 2022 (23/11/2022) at 00:01 a.m. and will be closed on 22<sup>nd</sup> December, 2022 (22/12/2022) at 11:59 p.m.</b>
5.5	Procedure for online submission of application is available on ITBPF website <b><u>www.recruitment.itbpolice.nic.in</u></b> .

6. **SELECTION PROCESS:-**

- a) Admit Cards to the candidates will be issued online mentioning the date and venue of recruitment test. Candidature of candidates who are issued online admit cards will remain provisional till they are finally selected and submit all related documents/certificates in original and in prescribed format at the stage of verification of original documents.



- b) Candidates are required to bring a clear & legible print out of their online application form & admit card; else they will not be permitted to enter the venue of Physical Efficiency Test (PET) & Physical Standard Test (PST).

**Note:-**

- (i) Before start of PET & PST the candidates will undergo thorough verification of identity including Biometric capture.  
(ii) Biometric identification of candidates can also be verified at any stage of recruitment.

- c) Candidates will have to undergo the following recruitment tests:-

<b>PHASE – I</b>		
PHYSICAL EFFICIENCY TEST (PET)	The events of the PET are as follows:-	
	<b>For Male Candidates</b>	
	i) 1.6 Kms Race	To be completed within 7 minutes 30 seconds.
	ii) 11 Feet long Jump	03 Chances to be given
	iii) 3 ½ Feet High Jump	03 Chances to be given
	<b>For Female Candidates</b>	
	i) 800 Meters Race	To be completed within 4 minutes 45 seconds.
	ii) 9 Feet long Jump	03 Chances to be given
	iii) 3 Feet High Jump	03 Chances to be given
	(i) No marks will be awarded for this test and <b>PET shall be qualifying in nature</b> . Candidates are required to qualify each event of PET, those who do not qualify shall be eliminated.	
(ii) On reporting of female candidates for Physical Efficiency Test (PET) & Physical Standard Test (PST), a self declaration indicating about her pregnancy status shall be submitted. In case, if she declares that she is not pregnant then, she may be allowed to participate in the PET/PST. In case of false declaration, all the risk for undergoing PET/PST will be of her own.		
(iii) If the female candidate declares that she is pregnant before PET/PST, then a confirmatory pregnancy test to be done and in case she is found to be pregnant, irrespective of duration of pregnancy, she may be declared temporary unfit and her appointment shall be held in abeyance until the confinement is over. The vacancy against which a women candidate was selected will be kept reserved for her. She will be re-examined for PET/PST six weeks after the date of confinement, subject to the production of the medical certificate of fitness from a registered medical practitioner. If she is found fit, she may be		

	<p>appointed to the post kept reserved for and allow the benefit of seniority in accordance with the instructions of the Government, as amended from time to time. In case female candidate is found negative for pregnancy, she may be allowed to participate in the PET/PST. <b>However, female candidates who declared temporary unfit will have to appear and qualify PST, Written Examination, Trade Test, Documentation and Detailed Medical Examination/Review Medical Examination and has to secure place in final selection list of respective category.</b></p> <p><b>Note:-</b> PET will not be held for Ex-servicemen. However, they require to qualify the requisite PST, Written Examination, Skill Test and Medical Examination.</p>
PHYSICAL STANDARD TEST (PST)	<p>Candidates who qualify the PET will be screened for Height, Chest (Chest measurement for male candidate only) and Weight measurements. Those who do not meet the required physical measurements as applicable will be eliminated at this stage. The candidates who are declared not qualified in physical standard i.e. height &amp; chest (as applicable) may prefer an appeal on same day, if they so desire, to the appellate authority nominated for the centre through Presiding Officer. The decision of the Appellate Authority will be final and no further appeal or representation in this regard will be entertained thereafter. There is no provision of appeal for Physical Efficiency Test (PET).</p>
<b>PHASE – II</b>	
WRITTEN TEST (OMR BASED) 50 MARKS	<p>(i) The candidates who qualify in Physical Standard Test (PST) will be required to undergo written examination. Admit card to the candidates, will be issued online by mentioning date and venue of written examination. Candidates have to download online admit card from ITBPF recruitment website i.e. <a href="http://www.recruitment.itbpolice.nic.in">www.recruitment.itbpolice.nic.in</a>.</p> <p>ii) The written examination carrying <b>50 Marks</b> will consist of objective type Multiple Choice Questions (MCQs). However, pattern of written test i.e. OMR based or Computer Based Test (CBT) will be at the discretion of ITBPF. The pattern of question paper of written examination will be as under:-</p>

SN	Subject	No. of questions	Marks	Duration of written test
1.	General Awareness/ General knowledge	15 Questions	15	1 Hour
2.	Knowledge of elementary Mathematics	10 Questions	10	
3.	Analytical aptitude and ability to observe and distinguish patterns	15 Questions	15	
4.	Basic knowledge of the candidates in English/Hindi	10 Questions	10	
Note: - There are 10 questions for Hindi and 10 questions for English each and candidates have an option to attempt 10 questions in either of the language i.e. either in Hindi or in English.				
iii) The cut-off marks for qualifying in written exam will be as under:-				
<b>General, EWS &amp; Ex-Servicemen</b>			<b>18 Marks</b>	
<b>SC, ST &amp; OBC</b>			<b>17 Marks.</b>	
iv) Answer Key of the question paper will be uploaded on ITBPF recruitment website i.e. <a href="http://www.recruitment.itbpolice.nic.in">www.recruitment.itbpolice.nic.in</a> after the written examination is completed.				
v) Candidates are not permitted to use mobile phone, calculators or any other electronic/electrical device. Possession of these items, whether in use or not, will be considered as <b>“use of unfair means”</b> in the examination and appropriate action will be taken against such candidates.				
vi) No representation for revaluation of answer sheet of written examination or re-conduct of written examination will be entertained.				
<b>PHASE - III</b>				
TRADE TESTS (50 MARKS)	Candidates, who qualified the written examination, to the tune of ten times category-wise vacancies will be called to appear in Trade Test on the basis of marks secured in written examination. Each candidate will be allowed to appear for one trade test only as applied in the online application form. This trade test will carry 50 marks and qualifying marks shall be 50% for all categories. However, the trade test will be qualifying in nature			

only and the criteria of trade test is as under:-		
Name of Post	Activity	Max. Marks
Constable (Tailor)	Taking measurements, cutting and stitching uniform for winter and summer seasons for the Force personnel.	15 Marks
	Knowledge about different types of material i.e. fabrics, threads etc. used in the trade work.	10 Marks
	Capability to carry out minor repairs/troubleshooting and maintenance of the sewing machine.	15 Marks
	Ability to recognize the tools/machines used in cutting and tailoring and their correct identification.	10 Marks
	<b>Total</b>	<b>50 Marks</b>
Constable (Gardener)	Knowledge of different kinds of plants, flowers and seasonal plants and the ability to recognize them.	10 Marks
	Knowledge of chemical fertilizers and their use.	10 Marks
	Knowledge of preservation of seeds of different plants, season of plantation and plantation techniques.	10 Marks
	Knowledge about budding and grafting, preparing the bouquets by using flowers of different colours.	10 Marks
	Ability to identify and recognize the tools used in gardening.	10 Marks
	<b>Total</b>	<b>50 Marks</b>
Constable (Cobbler)	Knowledge of stitching and repairing shoes.	10 Marks
	Ability to identify and recognize the tools used in the trade.	10 Marks
	Ability to identify and recognize the different types of leather and material used in the trade work.	10 Marks
	Ability to identify and recognize the nails and threads used for repairing shoes.	10 Marks

		Knowledge of different parts of a leather-sewing machine and the ability to carry out minor repairs.	10 Marks
		<b>Total</b>	<b>50 Marks</b>
Constable (Safai Karamchari)		Knowledge about tools, cleaning material used in the trade work.	10 Marks
		Cleaning of bathroom, toilet wash basin etc.	15 Marks
		Collection and proper disposal of Trash/Garbage etc.	10 Marks
		Ability to open a blocked sewer pipe line, latrine and septic tank.	15 Marks
		<b>Total</b>	<b>50 Marks</b>
Constable (Washerman)		Washing of various types of clothes.	15 Marks
		Ironing of clothes.	10 Marks
		Knowledge about dry-cleaning of clothes.	10 Marks
		Knowledge about use of various detergents/washing powders, soaps etc and their use in correct quantity.	15 Marks
		<b>Total</b>	<b>50 Marks</b>
Constable (Barber)		Hair cutting of various types.	20 Marks
		Body/head massage.	15 Marks
		Knowledge about use of tools/machines used in the trade work.	15 Marks
		<b>Total</b>	<b>50 Marks</b>
MERIT LIST	<p>(a) After completion of Trade Test, Merit list in each category namely UR, SC, ST, OBC, EWS and Ex-servicemen will be drawn on the basis of marks obtained by the candidates in the written examination. On the basis of merit the candidates shall be shortlisted for verification of original documents (Documentation) and Detailed Medical Examination (DME) as per the category-wise vacancies. Extended list in each category will also be prepared to cover the shortfall due to failure of candidates in Documentation, DME and Review Medical Examination (RME). However, there shall be no reserve list.</p>		

	<p><b>b) Resolution of Tie Cases:-</b></p> <p>(i) In case of tie in marks, the candidate older in age will be higher in merit.</p> <p>(ii) If the tie still persists, the candidate whose name comes first in the alphabet order (English) will be kept higher in the merit.</p>
<b>PHASE – IV</b>	
VERIFICATION OF ORIGINAL DOCUMENTS	<p>Testimonials of the candidates will be checked before Detailed Medical Examination (DME). It is important that the candidates applying for this recruitment check their eligibility, to avoid disappointment at later stage. Original documents will be returned on the spot after verification and self attested copies of certificates will be retained with the application. Original copy of following documents will be required for verification:-</p> <p>(i) Educational Certificate(s) as required;</p> <p>(ii) Date of birth Certificate as in Matriculation or 10<sup>th</sup> Class Certificate;</p> <p>(iii) Professional/Experience Certificate, if any;</p> <p>(iv) Scheduled Caste (SC) and Scheduled Tribes (ST) Certificate as per <b>Annexure-‘I’</b>, OBC (NCL) certificate as per <b>Annexure-‘II’</b>, and Economically Weaker Sections (EWSs) Certificate (valid for the year 2022-2023) as per <b>Annexure-III</b> (if belonging to any of these categories) issued by an authority not lower than Tehsildar or SDO. Certificates obtained in any other format will not be accepted. Candidates claiming OBC status may note that certificate on non creamy layer status as per <b>Annexure-II</b> should have been obtained within three years before the closing date i.e. <b>22<sup>nd</sup> December, 2022 (22/12/2022)</b>.</p> <p>(v) Candidates seeking reservation as OBC (NCL) shall submit a declaration as <b>Annexure-II-A</b>.</p> <p>(vi) Domicile Certificate issued by local revenue authorities or PAN Card or Aadhar Card or Driving License or Voter ID Card or Passport for verification of citizenship. In case of West Pakistani Refugees settled in UT of J&amp;K/ Ladakh, they are required to produce Certificate in the format attached as <b>Annexure-‘IV’</b> issued by the Sarpanch/Numberdar of a candidate’s village to the effect that the person belonged to the West Pakistani Refugees Category, alongwith a copy of</p>

	<p>Electoral Roll showing the name of the candidate in the voter list for elections to the Parliamentary Constituency;</p> <p>(vii) Discharge certificate in case of Ex-Servicemen;</p> <p>(viii) Four latest passport size photographs;</p> <p>(ix) <u>Certificate as per Annexure-‘V’ for claiming relaxation in height &amp; chest (if applicable).</u> (All candidates claiming relaxation under various categories shall bring above original documents/certificates at the time of recruitment tests for verification by the Board.)</p> <p>(x) Persons serving in Government services applying for the post are required to furnish “<b>No Objection Certificate (N.O.C.)</b>” (as per Annexure-VI) issued by their employer at the time of physical verification of documents. Candidates who fail to submit N.O.C. at the time of documentation shall be summarily rejected.</p>
DETAILED MEDICAL EXAMINATION	Candidates qualified in the documentation will be required to undergo DME to assess their fitness. The DME of the candidates will be conducted in terms of Uniform Guidelines for Recruitment Medical Examination for GOs and NGOs in CAPFs and AR issued vide MHA U.O. No. A.VI-1/2014-Rectt(SSB) dated 20.05.2015 and as amended from time to time by the Government.
REVIEW MEDICAL EXAMINATION	<p>(i) Candidates declared unfit during DME will be allowed to undergo Review Medical Examination (RME), provided they give their written consent by appending their signature on the intimation indicating the reasons for being unfit as per <b>Annexure-‘VII’</b>.</p> <p>(ii) The candidates who have been declared unfit in DME will be briefed about the procedure for filing an appeal for RME at the venue.</p> <p>(iii) The RME of candidates will be conducted in continuation of DME preferably on the next day of DME, The consent for RME as per Annexure-‘VII’ duly signed by the candidate should be submitted within 24 hours after he/she is informed of his/her unfitness in DME.</p> <p>(iv) The decision of ITBPF Board of Medical Officers shall be final for declaring a candidate Fit or Unfit in DME/RME.</p>

7. **GENERAL INSTRUCTIONS:-**

- (1) If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of recruitment or thereafter, their candidature for this recruitment will be cancelled :-
- (a) Taking away any Examination related material such as OMR sheets, Rough Sheets, Answer Sheet etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination.
  - (b) Leaving the Examination Venue without prior permission of the Invigilator during examination.
  - (c) Assault, use of force, causing bodily harm, misbehaving, intimidating or threatening in any manner with the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or ITBPF representatives etc.
  - (d) Obstruct the conduct of examination/instigate other candidates not to take the examination.
  - (e) Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.
  - (f) Obtaining support/ influence for his/her candidature by any irregular or improper means in connection with his/her candidature.
  - (g) Possession of Mobile Phone in either 'switched on' or 'switched off' mode.
  - (h) A person who is associated with the conduct of the examination in any manner, whatsoever.
  - (i) Damaging examination related infrastructure/equipments.
  - (j) Appearing in the Exam with forged Admit Card, identity proof, etc.
  - (k) Possession of fire arms/lethal weapons during the examination.
  - (l) Threatening/ intimidating examination functionaries with weapons/fire arms.
  - (m) Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.
  - (n) Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.
  - (o) Impersonate/Procuring impersonation by any person.
  - (p) Taking snapshots, making videos of question papers or examination material, labs, etc.
  - (q) Sharing examination terminal through remote desktop softwares/Apps/ LAN/WAN, etc.
  - (r) Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.

**Note- The ITBPF may also report the matter to Police/Investigating Agencies, etc. as deemed fit, for taking further necessary action.**





(2)	All candidates who have been called for PET, PST will bring a clear and legible print out of the online application form for purpose of identification else they will not be permitted to enter the venue. The print out will be retained by ITBPF staff for office use.
(3)	Candidates are to ensure to keep sufficient number of same passport size photos used by them in filling the online application form. The candidates are also advised to bring same passport size photos submitted with online application form at all stages of recruitment.
(4)	Verification of original documents will be conducted before Detailed Medical Examination (DME); therefore candidates are advised to confirm their eligibility in all respects to avoid any disappointment at later stage.
(5)	Government Servants applied for these posts should submit in original a "No Objection Certificate" from their employer at the time of documentation else their candidature will be rejected.
(6)	Admit card to the eligible candidates will be issued online by mentioning date and venue. <b>Candidates have to download online admit card from ITBPF recruitment website i.e. <a href="http://www.recruitment.itbpolice.nic.in">www.recruitment.itbpolice.nic.in</a>.</b> Therefore, candidates should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. ITBPF will not be responsible in case of non receipt of admit card due to technical and other reasons.
(7)	ITBPF shall not be responsible for any damage/injury to the individual sustained during the course of recruitment process.
(8)	Candidates are advised to be beware of touts or not to fall prey to the unscrupulous elements. Recruitment in ITBPF is totally transparent, fair and purely on the basis of performance of the aspirants. No candidate is required to pay any money in cash or otherwise, for recruitment in ITBPF except nominal application fee. If someone approaches any candidate, asks for money or any other favour, they may report the matter to the recruitment board or the local police.
(9)	ITBPF will not be responsible for any power failure, electronic, internet related problems, etc faced by the candidates while applying online.
(10)	Candidates shall be required to serve in the Force for a minimum period of 10 years. If any person after joining the service wants to resign from the service before the expiry of 10 years, he/she is required to refund a sum equal to three months' pay and allowances attached to the post or the cost of training imparted to him/her by the Force, whichever is higher.
(11)	Selected candidates shall have to undergo Basic Training and such other courses as prescribed in the Force from time to time.
(12)	No correspondence will be entertained from ineligible candidates whose applications have been rejected.
(13)	Candidates having physical deformities and disabilities are not eligible to apply for this examination.

(14)	Any further information/notice in respect to the subject recruitment will be published/updated on <a href="http://www.recruitment.itbpolice.nic.in">www.recruitment.itbpolice.nic.in</a> only. Hence, all candidates are advised to visit this website regularly.
(15)	Candidates should come prepared for more than one day stay under their own arrangements at the Recruitment Centre.
(16)	No Travelling allowance (TA)/ Daily allowance (DA) will be admissible for the journey up to the recruitment venue and back.
(17)	Incomplete applications will be summarily rejected and no correspondence in this regard will be entertained.
(18)	Change in category will NOT be entertained at later stage by ITBPF and the candidature of such candidate shall be cancelled.
(19)	Applications received after the last date as mentioned above will not be accepted.
(20)	All disputes and differences, if any, will be subject to the jurisdiction of the courts within the territorial limits of Delhi only.
(21)	For any queries, complaints or clarification, the candidates can write an e-mail <a href="mailto:rectsupport@itbp.gov.in">rectsupport@itbp.gov.in</a> or call on Helpline number i.e. 011-24369482 & 24369483.

8. **Disclaimer:** - Information given in this advertisement and on website are guidelines only. In case of any ambiguity, the existing rules and regulations of ITBPF/Govt. of India will be final.

  
DIG (Recruitment)

**ANNEXURE - I**

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/her claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his/her parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his/her parents are dead, the officer signing the certificate should be of the district in which the candidate himself/herself ordinarily resides otherwise than for the purpose of his/her own education. Wherever photograph is an integral part of the certificate, the ITBPF would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under:-

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_, the Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_, the Constitution (Scheduled Castes) Union Territories order, 1951\* \_\_\_\_\_ the Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976) The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956.

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.  
The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.  
The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990 @.  
The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1991 @.  
The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991 @.  
The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/Mother \_\_\_\_\_ of Shri/ Shrimati/Kumari\* \_\_\_\_\_ of village/town\* in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Shrimati/Kumari and /or\* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_ of District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_.

Signature \_\_\_\_\_  
\*\* Designation \_\_\_\_\_ (with seal of office)

State/Union Territory  
Place \_\_\_\_\_  
Date \_\_\_\_\_

\* Please delete the words which are not applicable

@ Please quote specific Presidential Order

Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\* The authorities competent to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate /Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**ANNEXURE - II**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri / Smt. / Kumari  
\_\_\_\_\_ Son / Daughter of Shri / Smt.  
\_\_\_\_\_ of Village/Town \_\_\_\_\_  
in District/Division \_\_\_\_\_ in the State/Union  
Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Community  
which is recognized as a backward class under the Government of India, Ministry of  
Social Justice and Empowerment's Resolution No. \_\_\_\_\_  
dated \_\_\_\_\_. \* Shri/Smt/Kumari \_\_\_\_\_  
and/or his/her family ordinarily reside(s) in the \_\_\_\_\_  
District/Division of the \_\_\_\_\_ State/Union Territory. This is  
also to certify that he/she does not belong to the persons/sections (Creamy Layer)  
mentioned in Column 3 of the Schedule to the Government of India, Department of  
Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08.09.1993\*\*.

District Magistrate  
Deputy Commissioner etc.\*\*\*

Dated:

Seal

\*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

\*\*\* - The authorities competent to issue the Certificate:-

- a. District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1<sup>st</sup> Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate /Extra-Assistant Commissioner (not below the rank of first class Stipendiary Magistrate).
- b. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- c. Revenue Officers not below the rank of Tehsildar.
- d. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

Note: - The term "Ordinarily" used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**ANNEXURE-II-A**

**DECLARATION BY OBC CANDIDATES REGARDING  
NON CREAMY LAYER STATUS**

I, \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_  
resident of village/town/city \_\_\_\_\_ District \_\_\_\_\_ State  
\_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_  
community which is recognised as a backward class by the Government of India for  
the purpose of reservation in services as per orders contained in Department of  
Personnel and Training Office Memorandum No.36012/22/93- Estt. (SCT), dated  
8/9/1993 which is modified vide DOP&T OM No. 36022/2/2004-Estt(Res) dated  
09/03/2004, OM No. 36022/2/2004-Estt(Res) dated 14.10.2008 and OM No.  
36033/1/2013-Estt(Res) dated 27/05/2013. It is also declared that I do not belong to  
persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the  
Government of India.

**Place:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Signature of the applicant (OBC) candidate)**

**Annexure- III**

Government of.....  
(Name & Address of the authority issuing the certificate)  
**INCOME & ASSETS CERTIFICATE OR BE PRODUCED BY**  
**ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

**VALID FOR THE YEAR 2022-2023**

This is to certify that Shri/Smt/Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_ village/street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her "family"\*\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year 2021-22. His/her family does not own or possess any of the following assets\*\*\*.

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq ft. and above'
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt/Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent  
Passport Size  
attested  
photograph of  
the applicant

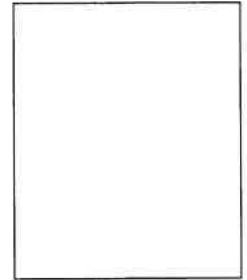
\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different location or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**Annexure-IV**

Office of the Sarpanch/Numberdar.....



**IDENTITY CERTIFICATE FOR WEST PAKISTANI REFUGEE RESIDING  
IN THE UT OF JAMMU & KASHMIR/ LADAKH**

This is to certify that Shri/Smt/Kumari  
..... S/o, D/o, W/o  
Shri.....formerly a resident of Village.....,  
Tehsil....., Distt.....of undivided India (now Pakistan)  
presently residing at H. No....., Street/Lane No.....  
Mohalla.....Village....., Tehsil.....,  
Distt..... is now a West Pakistani Refugee after having migrated  
from Pakistan during the Indo-Pak Conflict of 1947.

Sarpanch / Numberdar



Annexure-V

FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE  
WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR  
CHEST MEASUREMENT

Certified that Mr./Ms. \_\_\_\_\_ S/O Shri \_\_\_\_\_  
is permanent resident of village \_\_\_\_\_  
Tehsil/Taluka \_\_\_\_\_ District \_\_\_\_\_ of \_\_\_\_\_ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as \_\_\_\_\_ (Garhwalis, Kumaonis, Dogras, Marathas, Sikkimese) for relaxation in height measurement for recruitment in the Central Armed Police Forces of the Union of India.
- He belongs to the Himachal Pradesh/North Eastern States/UT of Jammu & Kashmir/UT of Ladakh/ Left Wing Extremism affected districts which is considered for relaxation in height measurement for recruitment in the Central Armed Police Forces of the Union of India.
- He belongs to \_\_\_\_\_ Tribals/Adivasis community which is considered for relaxation in height and chest measurement for recruitment in Central Armed Police Forces of the Union of India.

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Place \_\_\_\_\_

District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.

ANNEXURE 'VI'

**RECRUITMENT FOR THE POST OF CONSTABLE (TRADESMAN) IN  
INDO-TIBETAN BORDER POLICE FORCE**

**(Applicable for candidates who are already in Government Service only)**

**No Objection Certificate**

**Note:** Persons serving in Government services applied for the post of Constable (Tradesman) must submit "NO OBJECTION CERTIFICATE" in original, duly signed by their employer at the time of Documentation Stage else their candidature will be rejected.

- (i) Certified that Mr./Ms. \_\_\_\_\_ holds a permanent/temporary post of \_\_\_\_\_ under Central Government.
- (ii) Certified also that he/she has submitted his/her application to this department/Office on \_\_\_\_\_.
- (iii) Certified also that Mr./Ms. \_\_\_\_\_ will be released in case of his/her selection for the post of **Constable (Tradesman)** in Indo-Tibetan Border Police Force.
- (iv) Certified also that Mr./Ms..... Post.....  
Serving in .....since.....(mention dated of appointment)  
and no DE/Vigilance case is either pending or being contemplated against him.

Place:-

Dated:-

**Signature of Head of Office/  
Appointing Authority  
With office seal**

**Annexure- 'VII'**  
**FOR OFFICIAL USE ONLY**

**RECRUITMENT TO THE POST OF CONSTABLE (TRADESMAN)**  
**MEMORANDUM UNFIT**

**Subject: Review Medical Examination of candidates found to be UNFIT in Medical Examination Test for the post of Constable (Tradesman) in ITBPF.**

Mr/Ms..... Roll No..... is hereby informed that he has been medically examined for recruitment to the post of Constable (Tradesman) in ITBPF Force on..... at ..... and found UNFIT due to the reasons mentioned below:-

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....

2. You are hereby informed that you can apply for Review Medical Examination (RME) by signing on the consent form below. RME will be conducted on .....for which you are required to report at .....hours.

<b>Date</b>	<b>Signature of Medical Officers</b>
<b>Centre</b>	<b>Name</b>
	<b>Stamp</b>

**Counter-signature of the Presiding Officer with Seal**

Result of Medical Examination received  
**Name & Signature of the Candidate**

**FOR USE OF CANDIDATE ONLY**

**To**  
The Presiding Officer of Recruitment Board  
.....  
.....

**Subject- APPLICATION FOR REVIEW MEDICAL EXAMINATION.**

**Sir,**  
I hereby convey my consent for undergoing Review Medical Examination.

<b>Place</b> .....	<b>Signature</b> .....
<b>Date</b> .....	<b>Name</b> .....
	<b>Roll No.</b> .....

BOC/19143/11/...../2022

(.....)  
Signature of the Presiding Officer with Seal)

