

**FORM-A**  
**FORMAT OF APPLICATION**  
**(FOR THE POST OF STENOGRAPHER GR-III/  
JR. CLERK-CUM-COPYIST/JR. TYPIST)**

Self-attested  
passport Size  
photograph

**POST APPLIED FOR:** \_\_\_\_\_

1. Name of the Candidate:
2. Father's/Husband's Name:
3. Sex (Male/Female):
4. Marital Status (Married/Unmarried):
5. Permanent Address:  
(in Block Letters with Pin Code Number)
6. Present Address:

7. Date of Birth:  
(in figures and words)

Age as on **22.06.2024**:

8. Educational Qualification: (Attach self-attested copies of certificate in support of qualification).

Name of the Examination passed	Name of the Board/ University	Year of Passing	Full Marks	Aggregate of marks secured	Grade/ Division	% of marks secured
H.S.C.						
+2 Arts/Commerce/ Science						
+3 Arts/Commerce/ Science or equivalent						
Diploma in Computer Science						

9. Category: (S.C./S.T./SEBC/GEN./Sports person/Ex-serviceman):  
(Strike out which is not applicable and attach the supporting documents issued by the competent authority)
10. Whether physically/orthopaedically handicapped:  
(If yes, attach supporting medical certificates issued by the Competent Medical Authority/Board).
11. Religion:
12. Nationality:
13. Employment Exchange Registration No.:
14. Attach two Character Certificates issued by two Gazetted Officers/Medical practitioners/Sarpanch etc. (mention name, designation of the officers):

**DECLARATION**

I do hereby solemnly affirm and state that I am aware about the provisions of Orissa District and Civil Courts' Judicial Staff Services (Method of Recruitment and conditions of Service) Rules, 2008 and the statements made above are true and correct to the best of my knowledge and belief and based on record.

Place:

Date:

List of enclosures:

**Signature of the Candidate.**