

**FORMAT OF APPLICATION FOR THE POST OF STENOGRAPHER GRADE-III,
JUNIOR CLERK-cum-COPYIST AND JUNIOR TYPIST**

APPLICATION FOR THE POST OF _____

1. Name of the Candidate :
2. Father's /Husband's Name :
3. Sex (Male/Female/Third gender/any other category):
4. Marital Status (Married/ Un-married):
5. Permanent Address :
6. Present Address :
7. Date of Birth:_____ Age as on **09.07.2024** : ___Years __Months __Days.
8. Educational Qualification (Attach self-attested copies of certificates and mark sheets):

*Self-
attested
Pass-port
size
photograph*

Name of the Examination passed	Name of the Board/ University	Year of passing	Aggregate of marks secured	Grade / Division	% of marks secured
High School Certificate					
+2 Arts/ Commerce / Science					
+3 Arts/ Commerce / Science or equivalent					
Diploma in Computer Science					

9. Category (SC/ST/SEBC/General/Sports Person/Ex-Serviceman):
(Strike out which is not applicable and attach the supporting documents issued by the competent authority):
10. Whether Physically/ Orthopedically Handicapped:
(If yes, attach supporting medical certificate issued by the Competent Medical Authority/ Board)
11. Religion:
12. Nationality:
13. Employment Exchange Name and Registration No., if any:
14. Attach two Character Certificates issued by two Gazetted officers / Medical Practitioners / Sarpanch, etc. (Mention name, designation of the officers):
15. Mobile Number:
16. E-mail ID:

DECLARATION

I do hereby solemnly affirm and state that I am aware about the provisions of the Odisha District and Civil Courts' Judicial Staff Services (Method of Recruitment and Conditions of Service) Rules, 2008 and amendments made thereto and the statements made above are true and correct to the best of my knowledge and belief and based on record.

Place:

Date:

(Full Signature of the Candidate)