



WEST BENGAL MUNICIPAL SERVICE COMMISSION

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IMPORTANT ANNOUNCEMENT

Schedule of written examination for recruitment under Kolkata Municipal Corporation

Name of the post	Date of written examination
SUB- OVERSEER (GR. IV) (SWM) (Advt. No. 12 of 2022)	07-05-2023 (Sunday) & 14-05-2023 (Sunday)

Mandatory Guideline to the Candidates on the day of Examination

To ensure smooth and transparent conduct of West Bengal Municipal Service Commission (WBMSC) examination following formal codes of conduct would help in elimination any attempt of misconduct and ensure proper flow of WBMSC examination. Candidates must follow these instructions otherwise they might not be allowed to sit in the examination.

All candidates will be thoroughly frisked with the help of highly sensitive metal detectors before entering the examination centre. There will also be Mobile Phone Detector Device in the examination centre.

Candidates are not allowed to bring following list of items while coming to their allotted examination venues: -

- Bag & Baggage, Mobile phones, Calculator, Smart watches, health band, earphones, Bluetooth, Pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations. Candidates are advised in their own interest not to bring any of above banned items to the venue of the examination as arrangement for safe-keeping cannot be assured.*
- Any Stationery items such as bits of papers, textual material (written or printed), Pencil Box/ Geometry Box, Plastic Pouch, Calculator, Scale, Pen Drive, Writing Pad, Eraser, Log Table, Scanner/ Electronic Pen etc.*
- Any food either opened or packed.*
- Any items which contains metal.*

Important examination rules that every candidate, appearing for the examination, must know as given below: -

- Must carry Admit Card with a valid Photo ID** in which the name appears same as printed on Admit Card.
- Must Paste One Photo** on the specific space of Admit Card that is identical with the Photo as uploaded at the time of Form fill up process.
- Must bring Black Ball Point Pen.**
- There will be no arrangement made for keeping Bag & Baggage, Mobile or any article/ item of the candidates at the examination center thus it is advisable that candidates do not bring any item that has been barred.**

- v) Candidates will not leave the examination room until the test is declared as concluded. It is mandatory to submit the Answer Sheet (OMR) before leaving the examination hall.

Method of Recruitment & Syllabus

A. Mode of Examination:

The Examination will be held in **Kolkata centre only** and in two successive stages, viz. (1) **Written Test (Multiple choice Objective type)** (2) **Personality Test**, as detailed below:

(1) Written Test: 200 marks

The OMR based Written Examination of **200 marks** consisting of **100 multiple choices**, objective type questions carrying 02 (two) marks each will be conducted. There will be negative marking of 01 (one) mark each for every incorrect / wrong answer. Question will be set in English and time allowed will be **2 (Two) hours**.

(2) Personality Test: 40 marks

The Personality test will be held at the **Commission's office in Kolkata**. Based on merit, candidates of 5 (five) times the number of vacancies, will be called for verification of original documents subject to obtaining qualifying marks @ 45% for General Candidates, @ 40% O.B.C. (A) & O.B.C. (B) Candidates and @ 35% for S.C., S.T. & PWD candidates. After the said verification, eligible candidates of 3 (three) times the number of vacancies will be called on merit basis for Personality Test. The Commission shall have discretion to relax qualifying marks of the examination.

Final merit list will be prepared on the basis of total marks obtained by the candidates in the written examination and Personality test.

B. Syllabus:

The written examination will be OMR based and will consist of only one paper on General Knowledge (including Indian History & Indian Geography), English, Current Affairs, Science, Mathematics (question will set on the basis of the syllabus of Madhyamik examination of the WBBSE) & Reasoning etc.

Results of the Examination:

The names of the candidates called for verification of original documents, Personality Test and those recommended for appointment provisionally will be published in the website of the Commission www.mscwb.org subject to determination of eligibility of the candidates in all respects. If at any stage of such verification or later on any candidate is found ineligible, his / her candidature / allotment/ recommendation/ appointment will be cancelled.

The Admit card (s) for the post of Sub-Overseer (SWM) (Gr.-IV) under Kolkata Municipal Corporation will be downloaded from our official website www.mscwb.org from 30-04-2023 onwards. In case of non-receipt of Admit card or any difficulties in downloading of Admit card candidates may contact the Commission's office with proper ID proof and two copies of recent passport size photograph for issuing duplicate Admit card on 4th May,2023 between 11 A.M to 4 P.M.

NB: - Please note that if any candidate adopts any unfair means or malpractice or commit any misconduct while appearing while appearing for the examination, his/her candidature is liable to be summarily cancelled, moreover he/she may be liable to penal action.

For update all concerned are requested to follow our official website www.mscwb.org regularly.

Dated: 6th April, 2023



Deputy Secretary

West Bengal Municipal Service Commission