

INDIAN MUSEUM, KOLKATA
Ministry of Culture, Government of India
27 Jawaharlal Nehru Road, Kolkata-700016

Advertisement No. 04/2023

Date: 13/09/2023

Indian Museum, Kolkata, an autonomous body under the Ministry of Culture, Government of India, invites applications for the following positions:

Young Professionals – 03 Nos. (UR-2 and OBC-1)

Designation	Number of posts	Eligibility	Remuneration
01. Young Professional (Education)	02 (two)	<p>Master's degree in History or Archaeology or Ancient Indian History Culture and Archaeology (AIHCA) or Ancient Indian History and Culture or Museology or Epigraphy and Numismatics from a recognized University or institute.</p> <p>Minimum of 2 years of work experience of creating programme schedules, offering guidance to school children, visitors and VIPs, participating in various initiatives, organizing advertisements, generating work orders, composing working notes and promoting through media outlets like newspaper, radio, etc.</p> <p>Desirable:</p> <ul style="list-style-type: none">• Good working knowledge on the computer.• Strong Communication and Interpersonal skills.• Experience in a museum.	Fixed remuneration of Rs.35,000/- per month
02. Young Professional (Information Technology)	01 (one)	<p>MCA with one year of experience</p> <p style="text-align: center;">OR</p> <p>BCA with three years of experience</p> <p style="text-align: center;">OR</p> <p>BE/B.Tech. in the fields of Computer Science or Computer and Networking Security or Information Technology with three years of experience.</p> <p>Note: Experience in a reputed MNC or Central Govt. or State Govt. or Autonomous Bodies.</p> <p>Desirable:</p> <ul style="list-style-type: none">• Strong Communication and Interpersonal skills.• Experience in a museum.• Candidates should have a good working knowledge of technology-based skills on the computer and ability to work on ICT applications.	Fixed remuneration of Rs.35,000/- per month

1. The engagement will be purely on contract basis and will not confer any right for regular appointment in Indian Museum. The initial period of engagement will be for twelve (12) months, which can be extended up to a maximum period of one more year subject to functional requirements, appraisal of the performance and medical fitness of the individual.

However, Indian Museum reserves the right to terminate the contract at any time, without giving any notice, in case the working performance of the Young Professionals is found to be unsatisfactory and/or for other administrative reasons.

2. The Young Professionals shall not be entitled to any other allowances such as DA, transport facility, residential accommodation, CGHS/Medical facility, medical reimbursement etc. apart from the above monthly remuneration.
3. The Young Professionals shall be entitled to avail 8 days of Paid Leave in a calendar year.
4. The Young Professionals, based upon qualification & prior experience, will be assigned works in areas related to their field of past experience and any other work as may be required for the proper functioning of the Indian Museum.
5. The Young Professionals shall be required to observe the normal office timing and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of exigencies of work. They shall mark their attendance mandatorily and failing which may result in deduction of remuneration.
6. The Young Professionals will have to sign a Confidentiality and Non-Disclosure Undertaking before the commencement of assignment.
7. Maximum Age limit: 40 years as on 27/09/2023.
8. The application in the enclosed proforma furnishing complete curriculum vitae with detailed educational, professional qualifications and experience should be sent by registered/speed post to **“The Director, Indian Museum, 27, Jawaharlal Nehru Road, Kolkata – 700016”** latest by **27/09/ 2023**.
9. Applications received after the last date i.e. 27/09/2023 will not be considered.
10. The cancellation of this advertisement or any amendment at any point of time is at the sole discretion of the management of Indian Museum, Kolkata.